

WHITEHALL CITY COUNCIL COMMITTEE MEETINGS

AGENDA

TUESDAY, SEPTEMBER 08, 2020

6:30 P.M. – ADMINISTRATION/COUNCIL OF THE WHOLE MATTERS:

THERE ARE EIGHT PIECES OF DRAFT LEGISLATION APPEARING IN THE APPROPRIATE COMMITTEES BELOW.

COMMITTEE OF THE WHOLE LEGISLATION/ISSUES:

DRAFT # 1

ORDINANCE NO. 068-2020 (*Comm. Of the Whole – 1st reading – ADOPT 09/15/2020– /*)

AUTHORIZING EXEMPTIONS OF 161.09(A) VACATION AND SICK LEAVE CREDIT CARRYOVER 161.09(B) FOR THE PURPOSE OF EMPLOYING A HIGHLY QUALIFIED EMPLOYEE TO THE CITY OF WHITEHALL AND DECLARING AN EMERGENCY.

WHEREAS, the City of Whitehall has the opportunity to hire a highly qualified individual as Assistant Chief of the City of Whitehall Fire Department; and

WHEREAS, the prospective employee has valuable public service experience in fire operations and management with over twenty years of experience and the City would like to offer a match for service for computing vacation leave; and

WHEREAS, in addition, the City of Whitehall would like to offer this prospective employee the ability to transfer one hundred sixty hours of sick leave from his current employer to the City of Whitehall; NOW, THEREFORE,

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF WHITEHALL, OHIO:

SECTION 1: The Council of the City of Whitehall, Ohio authorizes a one-time exemption for 161.09(A) to match years of service with current employer, and to match these years of service as indicated in 161.15(b)(1) of the Codified Ordinances of the City of Whitehall.

SECTION 2: The Council of the City of Whitehall authorizes a one-time exemption of 161.09(b) regarding sick leave carryover to permit a transfer of one hundred sixty hours of sick leave from the current employer to the City of Whitehall.

SECTION 3: That this Ordinance is hereby declared to be an emergency measure immediately necessary for the preservation of the public health, peace, safety and welfare and for the further reason we would like to get this experienced employee into this management position for the Fire Department before month end; WHEREFORE, This Ordinance shall go into full force and effect immediately upon its passage and approval by the Mayor.

DRAFT # 2

RESOLUTION NO. 029-2020 (*Comm. Of the Whole – 1st reading – ADOPT 09/15/2020– /*)

AUTHORIZING THE MAYOR TO PLACE COLLEEN SHAW, CITY OF WHITEHALL DISPATCHER AT A STEP E IN COMPLIANCE WITH SECTION 17.2 OF THE CURRENT LABOR AGREEMENT BY AND BETWEEN THE CITY OF WHITEHALL AND THE FRATERNAL ORDER OF POLICE, OHIO LABOR COUNCIL, INC., AND DECLARING AN EMERGENCY.

WHEREAS, The City of Whitehall Division of Police, strives to provide quality emergency dispatch services; and,

WHEREAS, the Division of Police Dispatch Center needs to fill a full-time position within the Dispatch Center; and,

WHEREAS, the City of Whitehall will hire Collen Shaw, a current part-time dispatcher to a full-time dispatcher position; and,

WHEREAS, Colleen Shaw has eleven years of full-time dispatching experience with other municipalities within central Ohio; and

WHEREAS, in order to retain an experienced dispatcher, it is proper to apply Colleen Shaw's previous years of experience in order for the City of Whitehall Police Dispatch Center retain this highly recommended employee and place her in the Step E salary per the union contract; NOW, THEREFORE,

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF WHITEHALL, OHIO:

SECTION 1: That the Council of the City of Whitehall authorizes the Mayor to place Police Dispatcher Colleen Shaw at a Step E based on previous experience.

SECTION 2: That this Resolution is hereby declared to be an emergency measure immediately necessary for the preservation of the public health, peace, safety and welfare and for the further reason for the effectiveness and efficient operation of the city's police dispatching center; WHEREFORE, This Ordinance shall go into full force and effect immediately upon its passage and approval by the Mayor.

Requested and Prepared by: Kim Maggard, Mayor

Approved as to form: Michael T. Bivens, City Attorney MTB 9/3/2020

SECOND READING:

ORDINANCE NO. 063-2020 (*Comm. Of the Whole – 2nd reading – ADOPT 09/15/2020– /*)

AUTHORIZING THE MAYOR TO ENTER INTO A CONTRACT WITH THE PUBLIC ENTITIES POOL OF OHIO (PEP), AND DECLARING AN EMERGENCY.

STANDING COMMITTEES

ADMINISTRATION AND FINANCIAL MANAGEMENT - Chairperson Bob Bailey

Members: Rodriguez, Morrison & Conison

DRAFT # 3

ORDINANCE NO. 065-2020 (Admin/Fin. Mgmt. – 1st reading – ADOPT 09/15/2020–Bailey/)

APPROVING AND MAKING A SUPPLEMENTAL APPROPRIATION OF THIRTY THOUSAND AND NO/100 DOLLARS (\$30,000.00) FROM UNAPPROPRIATED MONIES IN THE INSPECTION DEPOSIT FUND (804) TO THE INSPECTION DEPOSIT ACCOUNT (804-000-50000) AND DECLARING AN EMERGENCY.

WHEREAS, the City of Whitehall collects fees for inspections, permits and plan reviews; and

WHEREAS, the City of Whitehall has to pay these fees to various vendors; and

WHEREAS, the City of Whitehall underestimated the amount of work to be done in 2020; and

WHEREAS, there is a need to increase the appropriation to keep up with the work being done in the City; and

WHEREAS, these funds require legislative approval for appropriation by the Council of the City of Whitehall, Ohio; and

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF WHITEHALL, OHIO:

SECTION 1: Approving and making a supplemental appropriation in the amount of thirty thousand and no/100 dollars (\$30,000.00) from unappropriated monies in the Inspection Deposit Fund (804) to the Inspection Deposit Account (804-000-50000).

SECTION 2: That the City Auditor is hereby authorized to draw his warrant upon the Treasurer of the City for the purposes stated in this Ordinance.

SECTION 3: That this Ordinance is hereby declared to be an emergency measure immediately necessary for the preservation of the public health, peace, safety and welfare and for the further reason that it is necessary to have the monies available to pay these expenses; WHEREFORE, this Ordinance shall go into full force and effect immediately upon its passage and approval by the Mayor.

DRAFT # 4

ORDINANCE NO. 066-2020 (*Admin/Fin. Mgmt. – 1st reading – ADOPT 09/15/2020–Bailey/*)

APPROVING AND MAKING A SUPPLEMENTAL APPROPRIATION OF THIRTY-FIVE THOUSAND AND NO/100 DOLLARS (\$35,000.00) FROM UNAPPROPRIATED MONIES IN THE ACREAGE FEES FUND (854) TO THE ACREAGE FEES ACCOUNT (854-000-50000) AND DECLARING AN EMERGENCY.

WHEREAS, the City of Whitehall collects sewer capacity fees; and

WHEREAS, the City of Whitehall has to pay these fees to the City of Columbus; and

WHEREAS, the City of Whitehall underestimated the amount of work to be done in 2020; and

WHEREAS, there is a need to increase the appropriation to keep up with the work being done in the City; and

WHEREAS, these funds require legislative approval for appropriation by the Council of the City of Whitehall, Ohio; and

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF WHITEHALL, OHIO:

SECTION 1: Approving and making a supplemental appropriation in the amount of thirty-five thousand and no/100 dollars (\$35,000.00) from unappropriated monies in the Acreage Fees Fund (854) to the Acreage Fees Account (854-000-50000).

SECTION 2: That the City Auditor is hereby authorized to draw his warrant upon the Treasurer of the City for the purposes stated in this Ordinance.

SECTION 3: That this Ordinance is hereby declared to be an emergency measure immediately necessary for the preservation of the public health, peace, safety and welfare and for the further reason that it is necessary to have the monies available to pay these expenses; WHEREFORE, this Ordinance shall go into full force and effect immediately upon its passage and approval by the Mayor.

DRAFT # 5

ORDINANCE NO. 067-2020 (*Admin/Fin. Mgmt. – 2nd reading – ADOPT 10/06/2020–Bailey/*)

APPROVING AND MAKING A SUPPLEMENTAL APPROPRIATION IN THE AMOUNT OF THIRTY THOUSAND AND NO/100 DOLLARS (\$30,000.00) FROM UNAPPROPRIATED MONIES IN THE GENERAL FUND 101 TO THE INCOME TAX REFUNDS EXPENSE ACCOUNT (101.350.57000) AND DECLARING AN EMERGENCY.

WHEREAS, the year-to-date amount of income tax refunds to be issued is more than anticipated; and

WHEREAS, the income tax refunds expense account requires a supplemental appropriation in order to meet anticipated refunds until the end of the 2020 fiscal year; NOW, THEREFORE,

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF WHITEHALL, OHIO:

SECTION 1: That the Council of the City of Whitehall, Ohio approves and makes a supplemental appropriation in the amount of thirty thousand and no/100 dollars (\$30,000.00) from unappropriated monies in the General Fund 101 to the Income Tax Refunds Expense Account (101-350-57000).

SECTION 2: That the City Auditor is hereby authorized to draw his warrant upon the Treasurer of the City for these funds for the purpose stated in this ordinance.

SECTION 3: That this Ordinance is hereby declared to be an emergency measure immediately necessary for the preservation of the public health, peace, safety and welfare and for further reason that it is necessary to comply with City of Whitehall Codified Ordinances regulating income tax collection and refunds; WHEREFORE, this Ordinance shall go into full force and effect immediately upon its passage and approval by the Mayor.

DRAFT # 6

RESOLUTION NO. 030-2020 (Admin/Fin. Mgmt. – 1st reading – ADOPT 09/15/2020–Bailey/)

ACCEPTING THE AMOUNTS AND RATES AS DETERMINED BY THE BUDGET COMMISSION, AUTHORIZING NECESSARY TAX LEVIES AND CERTIFYING THEM TO THE COUNTY AUDITOR AND DECLARING AN EMERGENCY.

The Council of the City of Whitehall, Franklin County Ohio met in regular session on the 15th day of September 2020, at City Hall with the following members present:

- Tom Potter, President of Council
- Robert Bailey
- Lori Elmore
- Karen Conison
- Jo Anna Heck
- Larry Morrison
- Wes Kantor
- Chris Rodriguez

And moved the adoption of the following Resolution:

WHEREAS, this Council, in accordance with the provisions of law, has previously adopted a Tax Budget for the next succeeding fiscal year commencing on January, 2021; and

WHEREAS, the Budget Commission of Franklin County, Ohio, has certified its action thereon to this Council together with an estimate by the County Auditor of the rate or each tax necessary to be levied by this Council, and what part thereof is without, and what part within the ten mill tax limitation; NOW, THEREFORE,

BE IT RESOLVED BY THE COUNCIL OF THE CITY OF WHITEHALL, OHIO:

SECTION 1: That the amounts and rates, as determined by the Budget Commission in its certification, be and the same are hereby approved.

SECTION 2: That there be and is hereby levied on the tax duplicate of the City of Whitehall, the rate of each tax necessary to be levied within and without the ten mill limitation for tax year 2019 (collection year 2020) as follows:

SCHEDULE A

Summary of Amount Required from General Property Tax Approved by Budget Commission and County Auditor’s Estimated Tax Rates.

Amount to be Derived From Levies Outside 10 mill Limitation	Amount Approved by Budget Commission Inside 10 mill Limitation	County Auditor’s Estimate of <u>Tax Rate to be Levied</u>	
		Inside 10 mill Limit	Outside 10 mill Limit
0.00	\$369,770.32	1.5	

SECTION 3: That the Clerk of this Council be and is hereby directed to certify a copy of this Resolution to the Franklin County Auditor of said County.

SECTION 4: That this Resolution is hereby declared to be an emergency measure immediately necessary for the preservation of the public health, peace, safety and welfare and for the further reason that it is immediately necessary to certify said amounts and rates to the County Auditor by October 1, 2019; WHEREFORE, this Resolution shall go into full force and effect immediately upon its passage by Council and approval by the Mayor.

Requested and Prepared by: Dan A. Miller 9/4/2020
Approved as to form: Michael T. Bivens, City Attorney MTB 09/08/2020

DRAFT # 7
RESOLUTION NO. 031-2020 (*Admin/Fin. Mgmt. – 1st reading – ADOPT 09/15/2020–Bailey/*)

RESOLVING TO APPROVE “THEN AND NOW” CERTIFICATES AND DECLARING AN EMERGENCY.

WHEREAS, O.R.C. 5705.41(D)(1) states that “then and now” certificates of three thousand dollars and no/100 (\$3,000.00) and more must be approved by resolution or ordinance within thirty days of receipt of the “then and now” certificate, and

WHEREAS, the City has processed the following “then and now” certificate over the sum of three thousand dollars and now this certificate requires approval by City Council; and

WHEREAS, the Auditor of the City of Whitehall, Ohio has determined that, at the time of the making and execution of the certificate, a sufficient sum was appropriated by Council for the purpose of the requisition, and is currently deposited in the treasury and allocated to the appropriate account and free from any previous encumbrances; NOW, THEREFORE,

BE IT RESOLVED BY THE COUNCIL OF THE CITY OF WHITEHALL, OHIO:

SECTION 1: That the City Council does hereby approve the following “then and now” certificate:

<u>Requisition</u>	<u>Vendor</u>	<u>Amount</u>	<u>Order Date</u>	<u>Purchase Purpose</u>
#2020-Pol-00082-A	Leo Meyers Inc.	\$ 4,274.76	6/18/2020-7/10/2020	Uniforms
#2020-Auditor-00276-A	Julian & Grube	\$7,600.00	8/30/2020	Audit Services

SECTION 2: That the City Council of the City of Whitehall, Ohio, lawfully appropriated this expenditure which the expense originated.

SECTION 3: That this Resolution is hereby declared to be an emergency measure immediately necessary for the preservation of the public health, safety and welfare; and for the further reason that O.R.C. 5705.41(D)(1) requires that “then and now” certificates of three thousand dollars and more be approved by the legislative body by resolution or ordinance within thirty days of receipt of the “then and now” certificate; WHEREFORE, this Resolution shall go into full force and effect immediately upon its passage by the Council of the City of Whitehall and approval by the Mayor.

Requested and Prepared by: Dan Miller, City Auditor
Approved as to form: Michael T. Bivens, City Attorney MTB 9/3/2020

COMMUNITY STANDARDS AND ENFORCEMENT – Chairperson Rodriguez

Members: Kantor, Morrison & Elmore

No drafts or pending legislation.

COMMUNITY AND ELDER ADVOCACY – Chairperson Lori Elmore

Members: Bailey, Rodriguez & Heck

No drafts or pending legislation.

ECONOMIC DEVELOPMENT – Chairperson Larry Morrison

Members: Conison, Rodriguez & Elmore

No drafts or pending legislation.

INFRASTRUCTURE, MAINTENANCE AND SERVICES – Chairperson Jo Anna Heck

Members: Bailey, Morrison & Kantor

DRAFT # 8

RESOLUTION NO. 032-2020 (Inf. Maint. & Serv. – 1st reading – ADOPT 09/15/2020–Heck/)

A RESOLUTION AUTHORIZING THE MAYOR TO PREPARE AND SUBMIT AN APPLICATION TO PARTICIPATE IN THE OHIO PUBLIC WORKS COMMISSION STATE CAPITAL IMPROVEMENT AND / OR LOCAL TRANSPORTATION IMPROVEMENT PROGRAM(S) AND TO EXECUTE CONTRACTS AS REQUIRED AND DELCARING AN EMERGENCY.

WHEREAS, the State Capital Improvement Program and the Local Transportation Improvement Program both provide financial assistance to political subdivisions for capital improvements to public infrastructure, and

WHEREAS, the City of Whitehall is planning to make capital improvements to Woodcliff Drive as part of the Woodcliff Drive Realignment Project, and

WHEREAS, the infrastructure improvement herein above described is considered to be a priority need for the community and is a qualified project under the OPWC programs,

NOW THEREFORE, BE IT RESOLVED by the Council of the City of Whitehall, Ohio:

SECTION 1: The Mayor is hereby authorized to apply to the OPWC for funds as described above.

SECTION 2: The Mayor is authorized to enter into any agreements as may be necessary and appropriate for obtaining this financial assistance.

SECTION 3: That this Resolution is hereby declared to be an emergency measure immediately necessary for the preservation of the public health, peace, safety and welfare and for the further reason that the deadline for the application is approaching;

WHEREFORE, This Ordinance shall go into full force and effect immediately upon its passage and approval by the Mayor.

Requested and prepared by: Zach Woodruff, Service & Development Director
Approved as to form: Michael T. Bivens, City Attorney MTB 9/8/2020

PUBLIC SAFETY – **Chairperson Karen Conison**
Members: Kantor, Bailey & Heck

No drafts or pending legislation.

PARKS AND RECREATION – **Chairperson Wes Kantor**
Members: Conison, Elmore & Heck

No drafts or pending legislation.