

WHITEHALL PLANNING COMMISSION MINUTES JANUARY 7, 2016

The Whitehall Planning Commission Organizational meeting of January 7, 2016 was called to order by Mayor Kim Maggard 6:30 PM.

Mayor Maggard swore in Barb Blake. Her new term will be 2016-2019.

Mayor Maggard asked for a roll call.

Terry Anderson–Present
Mike Brown–Present
Denny Roberge–Present
Barb Blake-Present
Dustin Holfinger-Present
Service Director Zach Woodruff-Present
Paul Jordan-Absent

Mayor Maggard acknowledged that all members were present except for Mr. Paul Jordan.

Mayor Maggard opened the floor for nominations for 2016 Planning Commission Chairman. Mr. Roberge nominated Terry Anderson. Mr. Brown seconded. There were no further nominations. Voting was unanimous. Mayor Maggard stated by acclamation Mr. Terry Anderson was elected 2016 Chairman.

Mayor Maggard turned the meeting over to Chairman Anderson who asked for a motion to excuse Mr. Jordan. Mr. Roberge motioned and Mr. Woodruff seconded.

Upon a vote Mr. Jordan's absence was excused.

Chairman Anderson asked for nominations for Vice-Chairman for 2016. Mrs. Blake nominated Mike Brown. Mr. James Lee seconded. There

were no further nominations. Voting was unanimous and Chairman Anderson declared Mr. Brown 2016 Vice-Chair.

Mr. Anderson then announced the next order of business was appointment of the Secretary for 2016. Mr. Vice-Chair Brown moved to appoint Teresa Netotian. Mr. Roberge seconded. Upon a vote, Mrs. Netotian was appointed Secretary.

Chairman Anderson asked for nominations to accept the Rules of Procedure for 2016. Mr. Roberge motioned and Mr. Woodruff seconded. Upon a roll call, the Commission members unanimously voted **YES** to adopt the 2016 Rules of Procedure.

Chairman Anderson asked for a motion to approve minutes from December 3, 2015. Mr. Woodruff motioned and Mrs. Blake seconded. Voting went as follows: Anderson-Yes, Brown-Yes, Roberge-Yes; Blake-Yes; Lee-Yes and Woodruff-Yes. The December minutes were approved.

Chairman Anderson announced Case #701—Ordinance 108-2015, Scott Goddard is seeking a Special Permit, 1123.12(c)(2), to operate a Projectile Manufacturing facility on property located at 127 N. Hamilton Rd and owned by HGI Midwest II LLC.

Mr. Goddard said he will be making the projectile and not the ammunition. He passed around some samples.

He uses a small hydraulic press for the start of the procedure and finishes off with a hand press.

He ran his business in Chicago for 1 ½ years. He moved to Ohio and wanted to continue to operate his business.

Mr. Goddard will be the only employee and will work from 9:00 to 4:00 pm.

Vice-Chair Brown asked if he would have any other equipment other than the press that was shown in his application packet. He said he may also have some lathes and dyes.

Mr. Brown asked if he had customers and Mr. Goddard noted he has an established client list.

Mrs. Blake asked if he used the heat or pressure process. He said he uses the pressure process.

Mr. Lee asked if gunpowder was part of the process and Mr. Goddard said it was not. He brought the sample to show exactly what kind of product he would be making.

He said he needed to obtain an ATF license to make bullet components.

Mrs. Blake asked if there would be any lead or toxic materials that would need to be disposed and how he proposed to do so.

He said he did not have any toxic materials.

He said the wire comes in a lead spool and gets cut to length and put into the case. He cuts it by hand to the correct size and it gets squeezed by pressure.

Vice-Chair Brown asked if there was going to be a noise factor. Mr. Goddard said the machine is a hydraulic so there is a pump motor. He said he wears ear protectors but the noise is not substantial. He noted his neighbor in the warehouse is a metal fabricator.

Mrs. Blake asked if he would have direct sales. Mr. Goddard said all of his sales are through his website. He noted the licensing board asked if he was going to have a shop front but he does not.

Chairman Anderson asked if he would be making several different types of projectiles. He said for now he will only be doing the one kind of projectile due to the lengthy set up process. He is the only employee and feels it would take too much time.

Mrs. Blake asked if the bullets he makes are the kind that breaks apart. He said they are not. He noted that is a completely different process that includes powder that is squeezed together under high pressure.

Mr. Goddard explained that his typical customer is one who is willing to re-load them self, it's a cheaper alternative.

Mr. Lee asked if he could only make one at a time and Mr. Goddard confirmed that. He said he has to find a niche market because he can't compete with the big companies.

Mr. Brown asked if this was his full time occupation.

Mr. Goddard said while he was working in Chicago, it was his only occupation. While in Ohio, he is going to do some general contracting.

Mr. Brown asked if his Chicago business was still in operation.

He said it was not. He had to transfer his license to be able to operate here and it has to be a commercial property. This kind of business can't be operated from a home or residential area.

Mrs. Blake asked if the transfer of the license was a lengthy process.

He said the first time getting the license was a lengthy process due to the background checks but once they already have all that information the process to transfer was not too time consuming.

Service Director Woodruff stated that Mr. Goddard would have been up and running but per our code this type of business needed a Special Permit. He plans to start operations as soon as, and if, Council approves the Special Permit.

Mr. Joe Ryan, Economic Development Specialist, asked the square footage of the warehouse space. Mr. Goddard noted it was 1200 sq. ft.

Mr. Ryan feels that the I-1, Restricted Industrial, zoning is appropriate for the use that Mr. Goddard intends to use it for. The building is an industrial warehouse flex space. There will be no gunpowder or explosives on site. There will only be equipment that produces the projectile shell using a press.

Mr. Anderson asked if the space was big enough for expansion if Mr. Goddard ever wanted to take on more employees and expand.

Mr. Goddard said he would like to keep it a one man operation as long as he can.

Chairman Anderson asked for a motion to approve Case 701. Mr. Roberge motioned and Mr. Lee seconded.

Voting was unanimous. Case# 701 received a Favorable Recommendation and will go before Council on Tuesday January 19, 2016.

As there was no further business, Chairman Anderson entertained a motion to adjourn.

It was moved by Mr. Woodruff and seconded by Mr. Roberge. Upon a vote, the meeting was adjourned at 6:49 PM.

APPROVED _____, **2015** Respectfully submitted,

Terry Anderson, Chairman

TERESA NETOTIAN, SECRETARY