

WHITEHALL CITY COUNCIL COMMITTEE MEETINGS

AGENDA

TUESDAY, NOVEMBER 10, 2020

6:30 P.M. – ADMINISTRATION/COUNCIL OF THE WHOLE MATTERS:

THERE ARE TWENTY-ONE PIECES OF DRAFT LEGISLATION APPEARING IN THE APPROPRIATE COMMITTEES BELOW.

COMMITTEE OF THE WHOLE LEGISLATION/ISSUES:

DRAFT # 1

ORDINANCE NO. 098-2020 (*Council of the Whole – 3rd reading – ADOPT 12/15/2020– /*)

MAKING APPROPRIATION FOR CURRENT GENERAL FUND (101) EXPENSES, STREET (201) EXPENSES AND STATE HIGHWAY MATERIALS (211) EXPENSES DURING THE PERIOD FROM JANUARY 1, 2021 TO DECEMBER 31, 2021 IN THE TOTAL SUM OF THIRTY-FIVE MILLION, SIX HUNDRED EIGHTY-THREE THOUSAND AND EIGHT HUNDRED SIXTY-ONE AND NO/DOLLARS **(\$35,683,861.00)** AND DECLARING AN EMERGENCY.

WHEREAS, an annual appropriation ordinance is required to allow the Auditor and Treasurer of the City of Whitehall to pay the various salaries and expenses of the City as well as establish monetary ceilings for various other funds and accounts for the preservation of the public property, health, peace, safety and welfare; and

WHEREAS, it is necessary by law to pass the General Appropriation Ordinance; NOW, THEREFORE,

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF WHITEHALL, OHIO:

SECTION 1: To provide for current expenses and other expenditures of the City of Whitehall during the fiscal year ending December 31, 2021, the following sums be and set aside and appropriated as follows:

SECTION 2: That there be and hereby is appropriated from the General Fund to the following accounts, to wit:

<u>ACCOUNT NO.</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
101-100-51000	City Council Salaries	\$52,300.00
101-100-51200	Clerk of Council	\$60,695.00
101-100-52000	Office Supplies	8,200.00
	SUB-TOTAL COUNCIL	\$121,195.00
101-200-51000	Mayor Salary	\$95,000.00
101-200-51100	Mayor's Court Magistrate	\$36,600.00

101-200-51200	Director of Development	\$87,000.00
101-200-51300	Economic Development Manager	\$65,000.00
101-200-51500	Senior Administrative Assistant to the Mayor	\$69,000.00
101-200-51600	Director of IT	\$82,000.00
101-200-51650	IT Staff Salaries	\$161,834.00
101-200-51700	Deputy Director of Public Affairs	\$82,500.00
101-200-51800	Clerk of Court	\$70,000.00
101-200-51900	Deputy Clerk of Courts Salary	\$62,000.00
101-200-51950	Court Interpreter	\$1,850.00
101-200-52700	Public Relations expense	\$80,000.00
101-200-55000	Office Supplies (Mayor)	\$700.00
101-200-56100	Community Affairs Expense	\$299,725.00
101-200-58000	Witness Fees	\$100.00
	SUB-TOTAL MAYOR	\$1,193,309.00
101-300-51000	Auditor	\$80,000.00
101-300-51100	Administrative Assistant	\$40,200.00
101-300-51200	Deputy Auditor Salary	\$70,783.00
101-300-51300	Accounting Specialist Salary	\$47,580.00
101-300-51400	Payroll Specialist Salary	\$64,170.00
101-300-55000	Office supplies (Auditor)	\$13,000.00
101-350-51500	Deputy Tax Commissioner Salary	\$82,743.00
101-350-51800	Income Tax Salaries	\$134,000.00

101-350-55000	Income Tax Supplies	\$23,000.00
101-350-57000	Income Tax refunds	\$1,400,500.00
101-400-51000	Treasurer Salary	\$12,500.00
101-400-5200	Treasurer Supplies	\$200.00
	SUB-TOTAL AUDITOR/TREASURER	\$1,968,676.00
101-450-51000	HR Director Salary	\$95,200.00
101-450-51200	Human Resources Generalist	\$64,908.00
101-450-52000	Office Supplies	\$1,300.00
101-450-52500	Pre-employment Misc.	\$48,975.00
101-450-52700	Federal programs accounting	\$9,500.00
101-450-53000	Training	\$5,110.00
101-450-55000	HR Education	\$12,125.00
	SUB-TOTAL HUMAN RESOURCES	\$237,118.00
101-500-51000	City Attorney Salary	\$90,000.00
101-500-51011	Assistant City Attorney Salary	\$43,075.00
101-500-51100	Legal Assistant Salary	\$69,535.00
101-500-51200	PT Prosecutor Salary	\$90,700.00
101-500-51600	Paralegal Salary	\$37,100.00
101-500-51800	Domestic Violence Victim's Advocate Salary	\$47,588.00
101-500-51900	Domestic Violence Adv. Supplies	\$300.00
101-500-52000	Office Supplies (Attorney)	\$3000.00
101-500-52100	Public Records	\$100.00
101-500-56000	Attorney Law Library	\$4,600.00

101.500.58500	Public Defender	\$10,500.00
	SUB-TOTAL ATTORNEY	\$396,498.00
101-600-51000	Director of Public Service Salary	\$60,750.00
101-600-51100	Code Enforcement Officer	\$62,400.00
101-600-51200	Service Fiscal and Project Manager	\$62,692.00
101-600-51400	Chief Building Official salary	\$105,000.00
101-600-51600	Part-time seasonal service employee salaries	\$40,000.00
101-600-51650	Administrative Assistant to Public Service Director salary	\$27,845.00
101-600-51700	Permit Specialist Salary	\$46,000.00
101-600-51800	Code and Animal Enforcement officer salary	\$54,500.00
101-600-51850	Animal Disposal Fees	\$3,500.00
101-600-51900	Facility Maintenance Technician Salary	\$70,000.00
101-600-52000	Service Director Office Supplies	\$10,000.00
101-600-52100	Uniforms Expense	\$3,000.00
101-600-53000	MORPC and MODE Dues	\$24,000.00
	SUB-TOTAL PUBLIC SERVICE	\$569,687.00
101-700-51000	Director of Parks and Recreation salary	\$95,617.00
101.700.51050	Recreation Superintendent	\$70,250.00
101-700-51100	Maintenance Staff (full-time)	\$269,500.00
101-700-51500	Part-time Salaries	\$190,000.00
101-700-51200	Program Coordinator	\$44,075.00
101-700-51600	Personal Service Contracts	\$28,000.00

101-700-52100	Uniforms	\$9,500.00
101-700-55000	Misc. supplies	\$40,600.00
101-700-56000	Recreation new equipment	\$22,500.00
101-700-57000	Equipment repair/janitorial supplies	\$7,050.00
101-700-57100	Senior Citizen Travel	\$10,000.00
101-700-58000	Vehicle maintenance and repair	\$7,550.00
101-700-58100	Music in the Parks series	\$12,000.00
101-700-59000	Recreation/Park Fund	\$278,550.00
101-750-54100	Facility repair and maintenance	\$35,000.00
101-750-55000	WCP Refunds	\$11,000.00
	SUB-TOTAL PARKS AND RECREATION	\$1,131,192.00
101-800-51000	Civil Service Commission salaries	\$3,200.00
101-800-53000	Testing and misc. supplies	\$20,450.00
	SUB-TOTAL CIVIL SERVICE COMMISSION	\$23,650.00
101-900-51000	Legal Defense	\$200,000.00
101-900-51010	Labor Relations	\$85,000.00
101-900-51011	Unemployment compensation	\$10,000.00
101-900-51012	Service Credit	\$150,000.00
101-900-51013	Worker's Compensation	\$280,000.00
101-900-51014	PERS	\$1,111,000.00
101-900-51015	Self-Funded insurance claims	\$2,650,000.00
101-900-51016	Self-Funded insurance administration	\$50,000.00

101-900-51017	Wellness	\$37,000.00
101-900-51018	Mandated health expenses	\$5,800.00
101-900-51022	Employer HSA Contributions	\$259,000.00
101-900-51025	ACHC fee	\$1,200.00
101-900-51200	Sick Leave buy-back	\$51,000.00
101-900-51250	Personal Leave buy-back	\$72,000.00
101-900-51280	Comp time buy-back	\$35,000.00
101-900-51520	Life Insurance	\$39,500.00
101-900-51540	Dental insurance	\$190,000.00
101-900-51560	Vision insurance	\$42,500.00
101-900-51600	Police & Fire Pension	\$2,505,000.00
101-900-51650	Medicare	\$223,000.00
101-900-51700	Training and Tuition	\$38,000.00
101-900-51800	Auto mileage	\$6,500.00
101-900-51825	Board and Commission expense/mileage	\$4,500.00
101-900-51850	Parking Fees	\$450.00
	SUB-TOTAL CITY-WIDE / EMPLOYEE BENEFITS	\$8,046,450.00
101-950-52000	Postage	\$21,850.00
101-950-53100	Building Equipment	\$2,000.00
101-950-53200	Equipment rental and leases	\$2,000.00
101-950-53300	Building/Lot Repair and maintenance	\$100,000.00
101-950-53500	Street Lighting	\$285,000.00
101-950-53600	Fire hydrant equipment and repair	\$15,000.00

101-950-53700	NPDES	\$20,000.00
101950.53800	Utility Expense	\$610,000.00
101-950-53850	Vehicle gas	\$175,000.00
101-950-54000	Minor capital improvements	\$2,000.00
101-950-54100	Minor equipment	\$2,000.00
101-950-54200	Minor building maintenance	\$25,000.00
101-950-55000	Garbage and refuse collection	\$29,000.00
101-950-55100	Records maintenance and disposal	\$4,000.00
101-950-56000	Engineering	\$50,000.00
101-950-56500	Insurance and bonds	\$153,500.00
101-950-57200	Municipal court costs	\$10,500.00
101-950-57500	Bond retirement	\$870,848.00
101-950-59700	Community non-profit grants	\$2,000.00
101-950-58000	Legal advertising	\$5,300.00
101-950-58500	Board of Health – Franklin County	\$177,296.00
101-950-59000	Election expense	\$3,000.00
101-950-59400	Property maintenance	\$50,000.00
101-950-59500	Judgment and Claims	\$750.00
101-950-59600	Audits and Fees	\$177,000.00
101-950-59610	Municipal Net Profit Tax	\$1,000.00
101-950-59620	Credit Card Fees	\$1,600.00
101-950-59650	Bank Fees	\$9,750.00

101-950-59750	YMCA program and misc.	\$175,000.00
101-950-59800	Waterline Break Repair	\$300,000.00
101-950-59850	Property Acquisition and Maintenance	\$165,000.00
101-950-59900	Contingency	\$140,000.00
101.950.59990	Fund Advance Expense	\$65,000.00
101-950-59999	Transfer expense account	\$3,820,074.00
	SUB-TOTAL CITY-WIDE MAINTENANCE, SERVICES, MISC.	\$7,470,468.00
101-960-51000	Public Safety Director	\$25,900.00
101-960-51200	Police officer salaries	\$5,610,350.00
101-960-51300	Police Dispatcher salaries	\$682,521.00
101-960-51350	Property Room PT salaries	\$61,282.00
101-960-51400	Data Crime Analysts	\$145,567.00
101-960-51500	Records Clerk Salaries	\$314,705.00
101-960-51550	Senior Administrative Assistant Salary	\$62,500.00
101-960-51600	Uniform Allowance	\$59,200.00
101-960-51610	Dry Cleaning	\$27,509.00
101-960-51620	Special Uniforms	\$18,926.00
101-960-51650	Record Clerks / Police Dispatcher Uniforms	\$8,175.00
101-960-51700	Auxiliary Uniforms	\$25,335.00
101-960-51900	Schools and Seminars / Training	\$38,000.00
101-960-52000	Office equipment and supplies	\$32,000.00
101-960-52500	Photo Supplies	\$2,858.00
101-960-53000	Event Services	\$25,000.00

101-960-54000	New Equipment	\$31,322.00
101-960-54100	Equipment Repair	\$8,520.00
101-960-54500	Building Repair and Maintenance	\$98,545.00
101-960-55000	Misc. Supplies and Expenses	\$69,900.00
101-960-55100	New Hire Contingency	\$52,354.00
101-960-55500	Ammo supplies	\$47,000.00
101-960-56000	LEADS service	\$7,800.00
101-960-57000	Community Policing	\$9,700.00
101.960.59500	Boarding of Prisoners	\$300,000.00
SUB-TOTAL POLICE DEPARTMENT		\$7,764,969.00
101-970-51000	Firefighter salaries	\$4,475,000.00
101-970-51400	Administrative Assistant	\$62,691.00
101-970-51500	MECC Dispatching fees	\$320,347.00
101-970-51600	Schools and Seminars	\$25,000.00
101-970-51900	Uniform Allowance	\$46,000.00
101-970-52000	Office Supplies	\$4,000.00
101-970-53000	Building Repair and Maintenance	\$118,000.00
101-970-55000	Misc. Expense	\$26,000.00
101-970-56800	Equipment Repair	\$75,000.00
101-970-58500	Medical Director of Health and Wellness	\$61,656.00
101-970-59000	Service Contracts	\$45,000.00
101-970-59500	EMS administration and refunds	\$60,000.00

SUB-TOTAL FIRE DEPARTMENT	\$5,318,694.00
TOTAL GENERAL FUND APPROPRAITON	\$34,241,906.00

SECTION 3: That there by and hereby is appropriated from the Street Construction Maintenance and Repair Fund (Motor Vehicle License and Gas Excise Tax and transfers to the Street Fund) the following:

201-000-51000	Maintenance Worker Wages	\$860,000.00
201-000-51500	Public Service Superintendent	\$87,455.00
201-000-51800	Uniform allowance	\$16,000.00
201-000-52000	Street Materials	\$125,000.00
201-000-52200	Sewer Repair	\$25,000.00
201-000-52500	Gas, Oil, Insecticide etc.	\$12,500.00
201-000-53000	New Equipment	\$10,000.00
201-000-53500	Signals and Signs	\$70,000.00
201-000-53800	Traffic Signal Utilities	\$35,000.00
201-000-54000	Repair of Equipment	\$21,000.00
201-000-54500	Building and Lot maintenance	\$120,000.00
201-000-55000	Street Misc.	\$10,000.00

SUB-TOTAL STREET DEPARTMENT	\$1,391,955.00
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SECTION 4: That there be and hereby is appropriated from the State Highway Fund (Motor Vehicle and Gas Excise Tax) the following:

211-000-51100	State Highway materials	\$50,000.00
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TOTAL STATE HIGHWAY FUNDS	\$50,000.00
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GRAND TOTAL APPROPRIATION FOR 2021

\$35,683,861.00

SECTION 5: That any sums which shall be expended from the above appropriation and which are a proper charge against any other department, or against any person or firm, or corporation, shall, if repaid within the period covered by such appropriation, be credited to the General Fund and require re-appropriation action by Council.

SECTION 6: That the City Auditor is hereby authorized to draw his warrant upon the Treasurer of the City for the amounts appropriated and for the purposes stated in this Ordinance, upon receiving the proper certificates and vouchers therefore, approved by the officer authorized by law to approve the same or authorized by an ordinance or Resolution of Council to make the expenditures. The City Auditor and Treasurer are hereby specifically prohibited from drawing warrants and making payments in excess of amounts appropriated by Council.

SECTION 7: That this Ordinance is hereby declared to be an emergency measure immediately necessary for the preservation of the public health, peace, safety and welfare and for the further reason funds are to be available for the operations of the City on January 1, 2021; WHEREFORE, This Ordinance shall go into full force and effect immediately upon its passage and approval by the Mayor.

Requested by: Kim Maggard, Mayor

Prepared by: Kim Maggard, Mayor

Approved as to form: Michael T. Bivens, City Attorney *MTB* 11/10/2020

DRAFT # 2

ORDINANCE NO. 099-2020 (Council of the Whole – 3rd reading – ADOPT 12/15/2020– /)

AMENDING 161.38 OF THE CODIFIED ORDINANCES OF THE CITY OF WHITEHALL, OHIO TITLE “SALARY SCHEDULE” AND DECLARING AN EMERGENCY.

WHEREAS, efficient personnel and payroll record keeping requires a permanent definition of uniform published standards; and

WHEREAS, the current salary ordinance requires updating for the year 2021; and NOW, THEREFORE,

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF WHITEHALL, OHIO:

SECTION 1: That Section 161.38 of the Codified Ordinances is amended as follows:

161.38 SALARY SCHEDULE.

(a) The following salary ranges are hereby set, with pay to be determined by the respective appointing authority.

Clerk of Council (hourly)	2020	25.00 to 35.39
Office Assistant Part-time (hourly)	2020	11.00 to 22.57
Deputy Auditor (hourly)	2020	30.10 to 37.41
Deputy Tax Commissioner (hourly)	2020	28.65 to 41.69
Tax Clerk (part-time)	2020	11.00 to 19.00
Payroll Specialist (hourly)	2020	20.28 to 33.28
Accounting Specialist (hourly)	2020	19.78 to 24.59
Director of Public Service (hourly)	2020	38.53 to 49.09
Administrative Assistant (hourly)	2020	19.30 to 25.99
Code Enforcement Officer (hourly)	2020	22.00 to 32.75
Chief Building Official (hourly)	2020	32.69 to 50.48
Assistant Building Inspector Part-time (hourly)	2020	to 30.00
Director for Public Safety (salary)	2020	to 30,000.00
Assistant City Attorney/Prosecutor (salary)		to 82,000.00
Assistant City Attorney, Part-time (salary)	2020 <u>2021</u>	to 42,500.00 <u>43,075.00</u>
Prosecutor (Part-Time)* (salary)	2020 <u>2021</u>	to 88,000.00 <u>90,700.00</u>
* (The salaries of the two part-time prosecutors shall not, in the aggregate, exceed the maximum of the salary range for this position).		
Legal Assistant (hourly)	2020	21.63 to 34.62
Parks and Recreation Director (hourly)	2020 <u>2021</u>	32.41 to 43.09 <u>45.96</u>
Police Deputy Chiefs (hourly)	2020 <u>2021</u>	to 63.24 <u>65.76</u>
Police Lieutenant	2020	56.95 to 59.04
Assistant Fire Chief (hourly)	2020 <u>2021</u>	to 63.24 <u>65.76</u>
Chief of Police (hourly)	2020 <u>2021</u>	to 67.75 <u>68.00</u>

Chief of Fire (hourly)	2020 <u>2021</u>	to 67.75 <u>68.00</u>
Analyst Supervisor	2020 <u>2021</u>	25.50 to 36.22 <u>38.00</u>

Coordinator of Victim Services (hourly)	2020	21.00 to 33.89
Property Room Coordinator (hourly)	2020	20.00 to 23.97
Property Room Clerk (hourly)	2020 <u>2021</u>	19.00 to 23.06 <u>23.97</u>
Crime Analyst (hourly)	2020	23.04 to 33.03
Human Resources Director (hourly)	2020	38.53 to 47.88
HR Generalist (hourly)	2020	24.70 to 31.47
Director of Development (hourly)	2020	36.00 to 49.27
Community Affairs Manager Deputy Director of Public Affairs (hourly)	2020 <u>2021</u>	25.32 to 33.70 <u>41.82</u>
Director of Information Technology (hourly)	2020	38.53 to 48.08
Systems Administrator (hourly)	2020 <u>2021</u>	28.85 to 34.49 <u>35.81</u>
Senior Administrative Assistant (hourly)	2019 <u>2020</u>	20.78 to 27.88 <u>31.00</u>
Administrative Assistant to the Mayor (hourly)	2020 <u>2021</u>	22.94 to 32.69 <u>33.34</u>
Clerk of Courts (hourly)	2020	27.95 to 34.73
Paralegal (hourly)	2020	20.00 to 25.00
Fiscal and Project Manager (hourly)	2020	28.00 to 34.61
Recreation Superintendent (hourly)	2020 <u>2021</u>	26.00 to 33.21 <u>33.79</u>
Code Enforcement/Animal Control Officer (hourly)	2020	20.78 to 26.50
Full-Time IT Technician (hourly)	2019 <u>2020</u>	22.84 to 30.84 <u>31.00</u>
Grants Administrator (hourly)	2020	28.85 to 37.02
Records Clerk Part-time (hourly)	2020	15.00-17.50 to 21.00 <u>23.00</u>
Economic Development Manager (hourly)	2020 <u>2021</u>	23.08 to 31.25 <u>32.25</u>
Street Superintendent (hourly)	2020 <u>2021</u>	32.22 to 41.55 <u>42.08</u>
P&R Program and Marketing Specialist (hourly)	2020	20.67 to 25.25

SECTION 2: That this Ordinance is hereby declared to be an emergency measure immediately necessary for the preservation of the public health, peace, safety and welfare and for the further reason payroll changes are to be in place beginning January 1, 2021; WHEREFORE, This Ordinance shall go into full force and effect immediately upon its passage and approval by the Mayor.

Requested and Prepared by: Kim Maggard, Mayor
 Approved as to form: Michael T. Bivens, City Attorney MTB 11/10/2020

DRAFT # 3

ORDINANCE NO. 100-2020 (Council of the Whole – 3rd reading – ADOPT 12/15/2020– /)

AMENDING THE TABLE OF AUTHORIZED PERSONNEL 161.37(J) DEPARTMENT OF ECONOMIC AND COMMUNITY DEVELOPMENT AND DECLARING AN EMERGENCY.

WHEREAS, as the City expands departmental and employee responsibilities to meet population increases and economic development opportunities it is necessary to reconfigure position descriptions, specifically the change in the title and responsibilities from Community Affairs Manager to Deputy Director of Public Affairs; NOW, THEREFORE,

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF WHITEHALL, OHIO:

SECTION 1: The Council of the City of Whitehall, Ohio approves the change in the title of Community Affairs Manager to Deputy Director of Public Affairs, effective January 1, 2021.

161.37 TABLE OF AUTHORIZED PERSONNEL

(j) Department of Economic and Community Development.

1	2	3	4	5
Director of Development	SPR	UCS	1	EFU
Community Affairs Manager Deputy Director of Public Affairs	SPR	UCS	1	EFU
Economic Development Manager	SPR	UCS	1	EFU

SECTION 2: That this Ordinance is hereby declared to be an emergency measure immediately necessary for the preservation of the public health, peace, safety and welfare and for the further reason this change is effective on January 1, 2021 and authorized personnel changes are required to be in place on this date; WHEREFORE, This Ordinance shall go into full force and effect immediately upon its passage and approval by the Mayor.

Requested by: Kim Maggard, Mayor
 Prepared by: Kim Maggard, Mayor
 Approved as to form: Michael T. Bivens, City Attorney MTB 11/10/2020

DRAFT # 4

ORDINANCE NO. 101-2020 *(Council of the Whole – 3rd reading – ADOPT 12/15/2020– /)*

AMENDING 161,17(I) “SICK LEAVE WITH PAY” AND DECLARING AN EMERGENCY.

WHEREAS, it is in the in the best interest of the City of Whitehall to amend 161.17(i) of the Codified Ordinances to permit City of Whitehall Employees who have not selected medical benefits under the offered city plan to have the ability to receive an annual monetary benefit when they receive a physical examination from a non-city sponsored health medical provider or medical entity; NOW, THEREFORE,

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF WHITEHALL, OHIO:

SECTION 1: The Council of the City of Whitehall approves the following changes regarding the annual benefit for an employee receiving a physical examination.

161.17 Sick Leave With Pay.

161.17(i) Unless otherwise provided for by the collectively bargained contract for the employee’s bargaining unit, or a full-time employee who is not a member of a bargaining unit, employees will be paid an annual benefit up to \$350.00 for one (1) physical examination each calendar year, ~~provided the examination is covered under the City’s health insurance benefit plan.~~ The benefit shall be paid to the employee in cash not later than one month after the Auditor receives confirmation from the City’s third-party health insurance administrator or ~~the City of Whitehall sponsored employee health clinic~~ the employee’s physician if the employee is not enrolled in city health insurance that the physical examination has taken place.

SECTION 2: That this Ordinance is hereby declared to be an emergency measure immediately necessary for the preservation of the public health, peace, safety and welfare and for the further reason the City encourages all employees to receive annual wellness examinations, whether it is covered by the city sponsored health plan or non-city sponsored health plan and feels those employees who select a non-city sponsored health plan should receive this same benefit; WHEREFORE, This Ordinance shall go into full force and effect immediately upon its passage and approval by the Mayor.

Requested by: Kim Maggard, Mayor

Prepared by: Kim Maggard, Mayor

Approved as to form: Michael T. Bivens, City Attorney MTB 11/10/2020

DRAFT # 5

RESOLUTION NO. 040-2020 (Council of the Whole – 1st reading – ADOPT 11/17/2020– /)

ADOPTING A RESOLUTION IN SUPPORT OF SENATE BILL 365 AND TO URGE GOVERNOR DEWINE AND STATE LEGISLATURE OF OHIO TO EXTEND THE DEADLINE FOR OPERATING PUBLIC MEETINGS ELECTRONICALLY AND DECLARING AN EMERGENCY.

WHEREAS, on March 27, 2020, the Ohio Legislature passed House Bill 197, which includes a provision to allow state boards & commissions, local & county governments, and higher education boards to operate meetings electronically during the declared emergency but not beyond December 1, 2020, so long as the public is aware and can participate electronically; and

WHEREAS, Ohio has experienced a large spike of positive COVID-19 cases recently; and

WHEREAS, on Oct. 20, 2020, Ohio Gov. Mike DeWine called the virus a "red tide going all the way across Ohio", with approximately 29 Counties in Ohio currently at a Level 3- Very High Risk of exposure; and

WHEREAS, since that time, the numbers increased even more. As of November 5, 2020, there were 56 red counties in Ohio currently at Level 3, 30 at level 2 (orange) and only two at Level 1 (yellow). The number of red counties are the most since Ohio began tracking the data. 86% of the state's population lives in a red county.

WHEREAS, with the increase of the COVID-19 cases and the deadline of December 1, 2020 quickly approaching there is an immediate need to address the safety and security of our Ohio communities by extending this deadline, and

WHEREAS, it has been announced that Senator Fedor has introduced SB 365 to extend this deadline, which is a step in the right direction to preserve the health, safety and general welfare of all Ohioans, NOW, THEREFORE,

BE IT RESOLVED BY THE COUNCIL OF WHITEHALL, OHIO

SECTION 1. That the Mayor and President of Council supports Senate Bill 365 and hereby urges Governor DeWine and the Ohio Legislature to approve an extension of the operation of public meetings to take place in an electronic setting until the Emergency lifted.

SECTION 2. The Council finds and determines that all formal actions of this Council relating to the adoption of this Resolution have been taken at open meeting of this Council; and that deliberations of this Council and of its committees, resulting in such formal action, took place in meetings open to the public, in compliance with all statutory requirements including requirements of Section 121.22 of the Ohio Revised Code.

SECTION 3. Council further directs the Clerk of Council to send a certified copy of this Emergency Resolution Governor DeWine and to members of the Ohio House of Representatives and the Ohio Senate.

SECTION 4. This Resolution is hereby declared to be an emergency measure immediately necessary for the preservation of health, safety and welfare of the residents of Whitehall, Ohio, for the reason that, due to the spike in COVID-19 numbers, there is an immediate need to continue virtual meetings until the emergency order of Governor DeWine is lifted. WHEREFORE, this Resolution shall go into full force and effect immediately upon its passage by the Council of the City of Whitehall and approval by the Mayor.

DRAFT # 6

RESOLUTION NO. 041-2020 *(Comm. Of the Whole – 2nd reading – ADOPT 12/01/2020 - /)*

AUTHORIZING THE MAYOR TO ENTER INTO THE JEFFERSON TOWNSHIP-WHITEHALL JOINT ECONOMIC DEVELOPMENT DISTRICT INCOME TAX COLLECTION AND DISTRIBUTION AGREEMENT; AND DECLARING AN EMERGENCY.

WHEREAS, the City of Whitehall, Ohio (the “City”) and Jefferson Township, Franklin County, Ohio (the “Township”) entered into a Jefferson Township-Whitehall Joint Economic Development District Contract (the “Contract”) to create and provide for the operation of the Jefferson Township-Whitehall Joint Economic Development District (the “District”) in accordance with R.C. 715.72 for their mutual benefit and for the benefit of their residents and of the State of Ohio (the “State”); and

WHEREAS, Whitehall City Council approved the Jefferson Township-Whitehall Joint Economic Development District contract per Ordinance 001-2020; and

WHEREAS, Ohio Revised Code Section 715.72 and Section 10 of the JEDD Agreement require the JEDD to enter into an agreement with the City to administer, collect, and enforce the income tax on behalf of the JEDD; NOW, THEREFORE,

BE IT RESOLVED BY THE COUNCIL OF THE CITY OF WHITEHALL, OHIO:

Section 1: Approval of Contract. This Council approves the form of Contract now on file with the Clerk of Council and authorizes the Mayor and the City Attorney to execute and deliver the Contract in substantially that form, together with any changes or amendments thereto not substantially adverse to the City as approved by the Mayor, with such approval conclusively evidenced by the Mayor’s execution of the Contract.

Section 2: That this Resolution is hereby declared to be an emergency measure immediately necessary for the preservation of the public health, peace, safety and welfare and for the further reason that it is necessary to begin collections of the monies being generated by the JEDD; WHEREFORE, This Resolution shall go into full force and effect immediately upon its passage and approval by the Mayor.

STANDING COMMITTEES

ADMINISTRATION AND FINANCIAL MANAGEMENT - Chairperson Bob Bailey

Members: Rodriguez, Morrison & Conison

DRAFT # 7

ORDINANCE NO. 102-2020 (Admin/Fin. Mgmt. – 1st reading – ADOPT 11/17/2020–Bailey/)

AUTHORIZING THE CREATION OF THE CORONAVIRUS EMERGENCY SUPPLEMENTAL FUND (208), APPROPRIATING FORTY-THREE THOUSAND SEVEN HUNDRED NINETY-THREE AND NO/100 DOLLARS (\$43,793.00) FROM UNAPPROPRIATED MONIES IN THE CORONAVIRUS EMERGENCY SUPPLEMENTAL FUND (208) TO THE CORONAVIRUS EMERGENCY SUPPLEMENTAL EXPENSE ACCOUNT (208.000.50000) AND DECLARING AN EMERGENCY.

WHEREAS, the City has received a grant from the office of Justice Programs, Bureau of Justice Assistance; and

WHEREAS, the City will work with the Office of Justice Policy and Programs Unit and adhere to all guidelines; and

WHEREAS, the City needs to hold these funds to pay for allowable expenses; and

WHEREAS, certain that this account will have deposits received directly or by transfer during the calendar year 2020 thereby requiring an appropriation before disbursement for the intended purpose and requiring that monies be appropriated at this time; NOW, THEREFORE,

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF WHITEHALL, OHIO:

SECTION 1: That the Council of the City of Whitehall approves the creation of the Coronavirus Emergency Supplemental Fund (208).

SECTION 2: That the Council approves the creation of the Coronavirus Emergency Supplemental Expense Account and makes an appropriation of forty-three thousand seven hundred ninety-three and no/100 dollars (\$43,793.00) from unappropriated monies in the Coronavirus Emergency Supplemental Fund (208) to the Coronavirus Emergency Supplemental Expense Account (208-000-50000).

SECTION 3: That the City Auditor is hereby authorized to draw his warrant upon the Treasurer of the City for these funds for the purpose stated.

SECTION 4: That this Ordinance is hereby declared to be an emergency measure immediately necessary for the preservation of the public health, peace, safety, and welfare and for further reason that the city is required to hold these monies in a dedicated fund for tracking purposes; WHEREFORE, this Ordinance shall go into full force and effect immediately upon its passage and approval by the Mayor.

DRAFT # 8

ORDINANCE NO. 103-2020 (*Admin/Fin. Mgmt. – 1st reading – ADOPT 11/17/2020–Bailey/*)

APPROVING AND MAKING A SUPPLEMENTAL APPROPRIATION OF THIRTY-NINE THOUSAND FIVE HUNDRED SIXTY AND 53/100 DOLLARS (\$39,560.53) FROM PREVIOUSLY UNAPPROPRIATED MONIES IN THE WMPITIE FUND (279) TO THE AIR SOUTH URBAN RENEWAL INCENTIVE ACCOUNT (279.000.50006); MAKING A FUND TRANSFER IN THE AMOUNT OF THIRTY-NINE THOUSAND FIVE HUNDRED SIXTY AND 53/100 DOLLARS (\$39,560.53) FROM THE AIR SOUTH URBAN RENEWAL INCENTIVE ACCOUNT (279.000.50006) TO THE ECONOMIC DEVELOPMENT INCENTIVES/PLANNING FUND (316); MAKING A SUPPLEMENTAL APPROPRIATION OF THIRTY-NINE THOUSAND FIVE HUNDRED SIXTY AND 53/100 DOLLARS (\$39,560.53) FROM THE ECONOMIC DEVELOPMENT INCENTIVES FUND (316) TO THE ECONOMIC DEVELOPMENT INCENTIVE ACCOUNT (316.000.50000) AND DECLARING AN EMERGENCY.

WHEREAS, Ordinance No. 029-2019 authorized the City to create the Air South Urban Redevelopment Incentive account to repay a portion of the costs of the redevelopment of property within the City for the creation of jobs at the redeveloped property; and

WHEREAS, there is now a need to make and approve an appropriation in order to use these funds; NOW, THEREFORE,

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF WHITEHALL, OHIO:

SECTION 1: That there be and is hereby made a supplemental appropriation in the amount of thirty-nine thousand five hundred sixty and 53/100 dollars (\$39,560.53) from unappropriated monies in the WMPITIE Fund (279) to the Air South Urban Renewal Incentive Account (279-000-50006).

SECTION 2: That the Council of the City of Whitehall approves a fund transfer of thirty-nine thousand five hundred sixty and 53/100 dollars (\$39,560.53) from the Air South Urban Renewal Incentive Account (279.000.50006) to the Economic Development Incentives Fund (316)

SECTION 3: That this Council approves a supplemental appropriation of thirty-nine thousand five hundred sixty and 53/100 dollars (\$39,560.53) from unappropriated monies in the Economic Development Incentives Fund (316) to the Economic Development Incentive Account (316.000.50000)

SECTION 4: That the City Auditor is hereby authorized to draw his warrant upon the Treasurer of the City for these funds for the purpose stated in this ordinance.

SECTION 5: That this Ordinance is hereby declared to be an emergency measure immediately necessary for the preservation of the public health, peace, safety and welfare and for further reason that the City of Whitehall is ready to move forward with this incentive; WHEREFORE, this ordinance shall go into full force and effect immediately upon its passage and approval by the Mayor.

Requested by Zack Woodruff, Director of Service and Development
Prepared by: Dan A. Miller, City Auditor
Approved as to form: Michael T. Bivens, City Attorney MTB 11/04/2020

DRAFT # 9

ORDINANCE NO. 104-2020 (*Admin/Fin. Mgmt. – 1st reading – ADOPT 11/17/2020–Bailey/*)

APPROVING AND MAKING A SUPPLEMENTAL APPROPRIATION OF FOURTEEN THOUSAND SIX HUNDRED TWENTY-TWO AND 57/100 DOLLARS (\$14,622.57) FROM PREVIOUSLY UNAPPROPRIATED MONIES IN THE WMPITIE FUND (279) TO THE CREATIVE PALETTE INCENTIVE ACCOUNT (279.000.50007); MAKING AND APPROVING A FUND TRANSFER IN THE AMOUNT OF FOURTEEN THOUSAND SIX HUNDRED TWENTY-TWO AND 57/100 DOLLARS (\$14,622.57) FROM THE CREATIVE PALETTE INCENTIVE ACCOUNT (279.000.50007) TO THE ECONOMIC DEVELOPMENT INCENTIVES/PLANNING FUND (316); MAKING A SUPPLEMENTAL APPROPRIATION OF FOURTEEN THOUSAND SIX HUNDRED TWENTY-TWO AND 57/100 DOLLARS (\$14,622.57) FROM THE ECONOMIC DEVELOPMENT INCENTIVES/PLANNING FUND (316) TO THE ECONOMIC DEVELOPMENT INCENTIVE ACCOUNT (316.000.50000) AND DECLARING AN EMERGENCY.

WHEREAS, Ordinance 104-2016 authorized a Tax Increment Financing Agreement with Creative Palette; and

WHEREAS, Ordinance 104-2016 authorized the City to use of the TIF funds to reimburse the costs of the Public Infrastructure Improvements; and

WHEREAS, the City paid \$282,000 to purchase and clear the land that was given to Creative Palette; and

WHEREAS, the TIF is now in place and the City would like to transfer the balance until such time as the incentive has been recovered; NOW, THEREFORE,

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF WHITEHALL, OHIO:

SECTION 1: That there be and is hereby made a supplemental appropriation in the amount of fourteen thousand six hundred twenty-two and 57/100 dollars (\$14,622.57) from unappropriated monies in the WMPITIE Fund (279) to the Creative Palette Incentive Account (279-000-50007).

SECTION 2: That a fund transfer is hereby approved by the Council of the City of Whitehall in the amount of fourteen thousand six hundred twenty-two and 57/100 dollars (\$14,622.57) from the Creative Palette Incentive Account (279.000.50007) to the to the Economic Development Incentive Fund (316).

SECTION 3: That this Council approves a supplemental appropriation of fourteen thousand six hundred twenty-two and 57/100 (\$14,622.57) dollars from unappropriated monies in the Economic Development Incentives Fund (316) to the Economic Development Incentive Account (316.000.50000)

SECTION 4: That the City Auditor is hereby authorized to draw his warrant upon the Treasurer of the City for these funds for the purpose stated in this ordinance.

SECTION 5: That this Ordinance is hereby declared to be an emergency measure immediately necessary for the preservation of the public health, peace, safety and welfare and for further reason it is prudent and necessary to repay the City for this incentive; WHEREFORE, this ordinance shall go into full force and effect immediately upon its passage and approval by the Mayor.

DRAFT # 10

ORDINANCE NO. 105-2020 (*Admin/Fin. Mgmt. – 1st reading – ADOPT 11/17/2020–Bailey/*)

APPROVING AND MAKING A SUPPLEMENTAL APPROPRIATION IN THE AMOUNT OF FORTY THOUSAND AND NO/100 DOLLARS (\$40,000.00) FROM UNAPPROPRIATED MONIES IN THE GENERAL FUND 101 TO THE INCOME TAX REFUNDS EXPENSE ACCOUNT (101.350.57000) AND DECLARING AN EMERGENCY.

WHEREAS, the year-to-date amount of income tax refunds to be issued is more than anticipated; and

WHEREAS, the income tax refunds expense account requires a supplemental appropriation in order to meet anticipated refunds until the end of the 2020 fiscal year; NOW, THEREFORE,

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF WHITEHALL, OHIO:

SECTION 1: That the Council of the City of Whitehall, Ohio approves and makes a supplemental appropriation in the amount of forty thousand and no/100 dollars (\$40,000.00) from unappropriated monies in the General Fund 101 to the Income Tax Refunds Expense Account (101-350-57000).

SECTION 2: That the City Auditor is hereby authorized to draw his warrant upon the Treasurer of the City for these funds for the purpose stated in this ordinance.

SECTION 3: That this Ordinance is hereby declared to be an emergency measure immediately necessary for the preservation of the public health, peace, safety and welfare and for further reason that it is necessary to comply with City of Whitehall Codified Ordinances regulating income tax collection and refunds; WHEREFORE, this Ordinance shall go into full force and effect immediately upon its passage and approval by the Mayor.

DRAFT # 11

ORDINANCE NO. 106-2020 (*Admin/Fin. Mgmt. – 1st reading – ADOPT 11/17/2020–Bailey/*)

UNAPPROPRIATING EIGHT HUNDRED NINETY THOUSAND AND NO/100 DOLLARS (\$890,000.00) FROM THE TAX INCENTIVE PROGRAM ACCOUNT (280.000.50000) AND DECLARING AN EMERGENCY

WHEREAS, Ordinance 131-2019 appropriated eight hundred ninety thousand and /100 dollars (\$890,000.00) to the Tax Incentive Program Account (280.000.50000); and

WHEREAS, the City no longer uses this account with the creation of Fund 316; and

WHEREAS, the City did not use any of this appropriation; and

WHEREAS, these monies need to be unappropriated from the Tax Incentive Program Account (280.000.50000) to reflect the actual balance remaining; NOW, THEREFORE,

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF WHITEHALL, OHIO:

SECTION 1: The City Council hereby unappropriates eight hundred ninety thousand and no/100 dollars (\$890,000.00) from the Tax Incentive Program Account (280.000.50000)

SECTION 2: That this Ordinance is hereby declared to be an emergency measure immediately necessary for the preservation of the public health, peace, safety and welfare and for further reason that this mistake needs to be corrected reflect the actual balance of the Account; WHEREFORE, this ordinance shall go into full force and effect immediately upon its passage and approval by the Mayor.

DRAFT # 12

ORDINANCE NO. 107-2020 (*Admin/Fin. Mgmt. – 1st reading – ADOPT 11/17/2020–Bailey/*)

UNAPPROPRIATING FOUR HUNDRED SEVENTY-SEVEN THOUSAND FOUR HUNDRED FIFTY-FIVE AND 52/100 DOLLARS (\$477,455.52) FROM THE CAPITAL PROJECT/COMMUNITY REC/EVENT CENTER ACCOUNT (310.000.54000) AND DECLARING AN EMERGENCY

WHEREAS, Ordinance 131-2019 appropriated five hundred thousand and /100 dollars (\$500,000.00) to the Capital Project/Community Rec/Event Center Account (310.000.54000); and

WHEREAS, the City did not need to use all of this appropriation; and

WHEREAS, these monies need to be unappropriated from the Community Rec/Event Center Account (310.000.54000) to reflect the actual balance remaining; NOW, THEREFORE,

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF WHITEHALL, OHIO:

SECTION 1: The City Council hereby needs to unappropriate four hundred seventy-seven thousand four hundred fifty-five and 52/100 dollars (\$477,455.52) from the Capital Project/Community Rec/Event Center Account (310.000.54000)

SECTION 2: That this Ordinance is hereby declared to be an emergency measure immediately necessary for the preservation of the public health, peace, safety and welfare and for further reason that this needs to be corrected to reflect the actual balance of the Account; WHEREFORE, this ordinance shall go into full force and effect immediately upon its passage and approval by the Mayor.

Requested and prepared by: Dan A. Miller, City Auditor

Approved as to form: Michael T. Bivens, City Attorney MTB 11/4/2020

DRAFT # 13

ORDINANCE NO. 108-2020 (*Admin/Fin. Mgmt. – 1st reading – ADOPT 11/17/2020–Bailey/*)

APPROVING AND MAKING A FUND TRANSFER OF ONE MILLION EIGHT HUNDRED FIVE THOUSAND AND 00/100 DOLLARS (\$1,805,000.00) FROM UNAPPROPRIATED MONIES IN THE GENERAL FUND (101) TO THE DEBT SERVICE FUND (401); APPROVING AND MAKING A SUPPLEMENTAL APPROPRIATION OF ONE MILLION EIGHT HUNDRED FIVE THOUSAND AND NO/100 DOLLARS (\$1,805,000.00) FROM THE DEBT SERVICE FUND (401) TO THE DEBT SERVICE ACCOUNT (401.000.50000) AND DECLARING AN EMERGENCY.

WHEREAS, Ordinance 072-2020 authorized the City to renew a one year note to pay the debt service on an outstanding 2019 note; and

WHEREAS, the Auditor of State requires that bonds, notes and other long term debt be paid from the Debt Service Fund; NOW, THEREFORE,

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF WHITEHALL, OHIO:

SECTION 1: That there be and is hereby transferred the sum of one million eight hundred five thousand and 00/100 dollars (\$1,805,000.00) from unappropriated monies in the General Fund (101) to the Debt Service Fund (401).

SECTION 2: That this Council approves a supplemental appropriation of one million seven hundred five thousand and no/100 dollars (\$1,805,000.00) from the Debt Service Fund to the Debt Service Account.

SECTION 3: That the City Auditor is hereby authorized to draw his warrant upon the Treasurer of the City for these funds for the purpose of debt retirement.

SECTION 4: That this Ordinance is hereby declared to be an emergency measure immediately necessary for the preservation of the public health, peace, safety and welfare and for further reason that these monies need to be available to pay the City debt; WHEREFORE, this Ordinance shall go into full force and effect immediately upon its passage and approval by the Mayor.

DRAFT # 14

ORDINANCE NO. 109-2020 (Admin/Fin. Mgmt. – 3rd reading – ADOPT 12/15/2020–Bailey/)

AUTHORIZING AND APPROVING A FUND TRANSFER FROM UNAPPROPRIATED MONIES IN THE GENERAL FUND (101) TO THE CAPITAL IMPROVEMENT PROJECT FUND (311) IN THE AMOUNT OF ONE MILLION AND ONE HUNDRED THOUSAND AND NO/DOLLARS (\$1,100,000.00) AND DECLARING AN EMERGENCY.

WHEREAS, in order to plan effectively and efficiently for 2021 capital improvement projects, it is necessary to transfer funds from the General Fund to the Capital Improvement project fund; NOW, THEREFORE,

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF WHITEHALL, OHIO:

SECTION 1: The Council of the City of Whitehall, Ohio authorizes a transfer from unappropriated monies in the General Fund (101) to the Capital Improvement Fund (311) in the amount of one million and one hundred thousand and no/dollars (\$1,100,000.00).

SECTION 2: That this Ordinance is hereby declared to be an emergency measure immediately necessary for the preservation of the public health, peace, safety and welfare and for the further reason it is the wish of the administration and city council this transfer be made before fiscal year 2020 so monies are available in early January 2021 in order to bid construction projects; WHEREFORE, This ordinance shall go into full force and effect immediately upon its passage and approval by the Mayor.

DRAFT # 15

ORDINANCE NO. 110-2020 (*Admin/Fin. Mgmt. – 3rd reading – ADOPT 12/15/2020–Bailey/*)

AUTHORIZING AND APPROVING A FUND TRANSFER IN THE AMOUNT OF SEVENTY-FIVE THOUSAND AND NO/DOLLARS (\$75,000.00) FROM UNAPPROPRIATED MONIES IN THE GENERAL FUND (101) TO THE COMMUNITY DEVELOPMENT TRUST FUND (550).

WHEREAS, in order to prepare for the 2021 budget a transfer is required from the General Fund (101) to the Community Development Trust Fund (550); NOW, THEREFORE,

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF WHITEHALL, OHIO:

SECTION 1: The Council of the City of Whitehall, Ohio authorizes and approves a fund transfer in the amount of seventy-five thousand and no/dollars (\$75,000.00) from unappropriated monies in the General Fund (101) to the Community Development Trust Fund (550).

SECTION 2: That this Ordinance shall go into full force and effect at the earliest date permitted by law.

Requested and Prepared by: Kim Maggard, Mayor

Approved as to form: Michael T. Bivens, City Attorney MTB 11/9/2020

DRAFT # 16

ORDINANCE NO. 111-2020 (*Admin/Fin. Mgmt. – 3rd reading – ADOPT 12/15/2020–Bailey/*)

AUTHORIZING AND APPROVING A FUND TRANSFER IN THE AMOUNT OF ONE HUNDRED AND TWENTY-FIVE THOUSAND AND NO/DOLLARS (\$125,000.00) FROM THE GENERAL FUND (101) TO THE STREET MAINTENANCE AND REPAIR FUND (201).

WHEREAS, in order to prepare for the 2021 budget, it is necessary to ensure funds are available for operations, maintenance and repair; NOW, THEREFORE,

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF WHITEHALL, OHIO:

SECTION 1: That the Council of the City of Whitehall, Ohio approves and authorizes a fund transfer in the amount of one hundred twenty-five thousand and no/dollars (\$125,000.00) from the General Fund (101) to the Street Maintenance and Repair Fund (201).

SECTION 2: That this Ordinance shall go into full force and effect at the earliest date permitted by law.

Requested and Prepared by: Kim Maggard, Mayor

Approved as to form: Michael T. Bivens, City Attorney MTB 11/9/2020

DRAFT # 17

ORDINANCE NO. 112-2020 (*Admin/Fin. Mgmt. – 3rd reading – ADOPT 12/15/2020–Bailey/*)
AMENDING 135.16(C)(1) TITLED CAPITAL IMPROVEMENT AND PROJECT FUND.

WHEREAS, it is necessary to amend the General Fund budget percentage deposited to the Capital improvement Fund for revenues beginning January 1, 2021 and going forward; NOW, THEREFORE,

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF WHITEHALL, OHIO:

SECTION 1: That the Council of the City of Whitehall, Ohio amends 135.16(c) of the Capital Improvement and Project Fund in the following manner:

CAPITAL IMPROVEMENT AND PROJECT FUND

(c) Financing the Capital improvement and Project Fund will be as follows:

(1) Beginning January 1, 2021, ~~One quarter of one percent (.25)~~ Three and three-fourth percent (3.75) of all General Fund Revenue will be deposited to the Capital Improvement and Project Fund.

SECTION 2: That this Ordinance shall go into full force and effect at the earliest date permitted by law.

Requested and Prepared by: Kim Maggard, Mayor

Approved as to form: Michael T. Bivens, City Attorney MTB 11/9/2020

DRAFT # 18

ORDINANCE NO. 113-2020 (*Admin/Fin. Mgmt. – 3rd reading – ADOPT 12/15/2020–Bailey/*)
AMENDING 135.18(b) TITLED FLEET RESERVE AND MAINTENANCE FUND AND DECLARING AN EMERGENCY.

WHEREAS, it is necessary to amend the budget percentage deposited to the Fleet Reserve and Maintenance Fund beginning for General Fund revenues on January 1, 2021 and going forward; NOW, THEREFORE,

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF WHITEHALL, OHIO:

SECTION 1: That the Council of the City of Whitehall, Ohio amends 135.18(b) of the Fleet Reserve and Maintenance Fund in the following manner:

FLEET RESERVE AND MAINTENANCE FUND

(c) Financing the Fleet Reserve and Maintenance Fund will be as follows:

(1) ~~One quarter of one percent (.25)~~ One half of one percent (.50) of all General Fund Revenue will be deposited to the Fleet Reserve and Maintenance Fund.

SECTION 2: That this Ordinance shall go into full force and effect at the earliest date permitted by law.

Requested and Prepared by: Kim Maggard, Mayor

Approved as to form: Michael T. Bivens, City Attorney MTB 11/9/2020

DRAFT # 19

ORDINANCE NO. 114-2020 (Admin/Fin. Mgmt. – 3rd reading – ADOPT 12/15/2020–Bailey/)

AMENDING 135.21(b)(1) WATER AND SEWER MANDATE IMPROVEMENT RESERVE FUND AND DECLARING AN EMERGENCY.

WHEREAS, it is necessary to amend the budget percentage deposited to the Water and Sewer Mandate Improvement Reserve Fund beginning for General Fund revenues beginning January 1, 2021 and going forward; NOW, THEREFORE,

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF WHITEHALL, OHIO:

SECTION 1: That the Council of the City of Whitehall, Ohio amends 135.21(b)(1) of the Water and Sewer Mandate Improvement Reserve Fund in the following manner:

Water and Sewer Mandate Improvement Reserve Fund.

(c) Financing the Water and Sewer Improvement Reserve Fund will be as follows:

(1) ~~One quarter of one percent (.25)~~ One percent (1%) of all General Fund Revenue will be deposited to the Water and Sewer Mandate Improvement Reserve Fund.

SECTION 2: That this Ordinance shall go into full force and effect at the earliest date permitted by law.

Requested and Prepared by: Kim Maggard, Mayor

Approved as to form: Michael T. Bivens, City Attorney MTB 11/9/2020

DRAFT # 20**ORDINANCE NO. 115-2020** (*Admin/Fin. Mgmt. – 3rd reading – ADOPT 12/15/2020–Bailey/*)

MAKING AN APPROPRIATION FOR CERTAIN SPECIAL REVENUE, INTERNAL SERVICE AND FIDUCIARY ACCOUNTS FOR THE CALENDAR YEAR 2021 IN THE TOTAL SUM OF ELEVEN MILLION FOUR HUNDRED FIFTY-THREE THOUSAND THREE HUNDRED SEVENTY-EIGHTY AND 34 /100 DOLLARS (**\$11,453,378.34**) AND DECLARING AN EMERGENCY.

WHEREAS, an annual appropriation ordinance is required for Special Revenue, Internal Service, and Fiduciary Accounts to allow the Auditor and Treasurer to pay expenses chargeable to these accounts; and

WHEREAS, certain that these accounts will have deposits received directly or by transfer during the calendar year 2021, thereby requiring an appropriation before disbursement for the intended purpose and requiring that monies be appropriated at this time; NOW, THEREFORE,

BE IT ORDAINED BY THE COUNCIL OF WHITEHALL, OHIO:

Section 1: That there be and is hereby appropriated from unencumbered monies and from monies to be received into these accounts during 2021 the total sum as follows:

<u>ACCOUNT NO.</u>	<u>TITLE</u>	<u>AMOUNT</u>
208.000.50000	CORONAVIRUS EMERGENCY SUPPLEMENT ACCOUNT	43,793.00
241.000.50000	LAW ENFORCEMENT TRUST	350,000.00
241.000.51000	LET SET-ASIDE FORFEITURE	100,000.00
241.000.51500	LAW ENFORCEMENT TRUST PAYROLL ACCOUNT	40,000.00
241.000.52000	LAW ENFORCEMENT TRUST K-9 ACCOUNT	60,000.00
243.000.50000	DEPT. OF JUSTICE	53,493.90
251.000.50000	MANDATORY DRUG FUND	17,359.60
252.000.52000	BULLETPROOF VESTS GRANT	2,076.68
256.000.50000	FRANKLIN COUNTY BOARD OF HEALTH GRANT	3,950.00
260.000.50000	PD TRAINING REIMBURSEMENT	12,080.00
261.000.50000	OMVI ENFORCEMENT & EDUCATION	29,759.39
267.000.53000	2019 BULLETPROOF VESTS	6,150.00
269.000.51000	2019 JAG GRANT	13,592.00
271.000.51000	YOUTH VIOLENCE GRANT	4,503.43
279.000.50001	MAIN YEARLING INCENTIVE	194,044.50
279.000.50002	MAIN HAMILTON INCENTIVE	126,576.00
279.000.50003	T&C INCENTIVE	37,972.80
279.000.50004	HAMILTON BROAD INCENTIVE	43,707.60
279.000.50005	POTH RD. INCENTIVE	44,301.60
281.000.51000	CLEAN OHIO CONSERVATION ROUND 13	254,521.32
290.000.53000	EQUIP/PAYROLL	54,000.00
290.000.52000	SUPPLIES/TRAINING	6,500.00
291.000.51000	CLERK OF COURT COMPUTERIZATION	19,000.00
291.000.51100	CLERK OF COURT IT SALARY	40,000.00
295.000.52500	TOURISM	33,000.00
295.000.57500	ECONOMIC IMPROVEMENT	50,000.00
301.000.50000	FIRE DEPT. NEW EQUIPMENT	500,000.00

301.000.51000	EMS REFUNDS	4,000.00
302.000.50000	MEDICAL SUPPLY	140,000.00
305.000-50000	WATER SEWER MANDATE IMP	1,000,000.00
308.000.52000	OPWC PROJECTS	136,348.43
309.000.54000	NORTH YEARLING RD IMPROVEMENT	92,015.68
309.000.54500	NORTH YEARLING RD IMPROVEMENT LOAN	392,930.36
310.000.54000	COMMUNITY REC/EVENT CENTER	31,919.48
311.000.54000	CAPITAL IMPROVEMENT	2,364,000.00
311.000.55000	CAPITAL IMPROVEMENT NEW EQUIP	60,000.00
312.000.54000	CAPITAL EQUIPMENT REPLACEMENT	62,000.00
313.000.50000	FLEET RESERVE AND MAINTENANCE	475,000.00
314.000.50000	TECHNOLOGY ACCOUNT	310,000.00
314.000.51000	IT MAINTENANCE CONTRACTS	500,000.00
315.000.50000	LIFECYCLE REPLACEMENT	106,000.00
316.000.50000	ECONOMIC DEVELOPMENT	925,000.00
320.000.50000	MUNICIPAL FIBER PROJECT	14,859.62
401.000.50000	DEBT SERVICE	1,317,449.98
501.000.50000	COBRA	204.80
505.000.51000	ACCRUED BENEFITS	200,000.00
511.000.50000	SELF FUNDED INSURANCE TRUST	350,000.00
540.000.50000	COE STORMSHED PROJECT	392.98
550.000.55000	ARTS PROGRAMS	75,000.00
804.000.50000	INSPECTION DEPOSIT	150,000.00
805.000.50000	TRUNK AND STORM SEWER	5,017.99
810.000.50000	ENERGY PROGRAM	122,457.20
820.000.50000	FSA EXPENSE	160,000.00
820.000.51000	FSA ADMINISTRATIVE FEES	5,000.00
830.000.50000	JEFFERSON TOWNSHIP-WHITEHALL JEDD	60,000.00
851.000.50000	PLUMBING PERMITS	80,000.00
852.000.50000	SPECIAL DEPOSIT	30,000.00
854.000.50000	ACREAGE FEES	120,000.00
855.000.50000	CHRISTMAS TREE LOT BOND	300.00
856.000.50000	STATE SALES TAX	100.00
860.000.50000	RECREATION TRUST FUND	<u>23,000.00</u>
	TOTAL	11,453,378.34

SECTION 2: That the City Auditor is hereby authorized to draw his warrant upon the Treasurer of the City for these funds for the purpose stated in this Ordinance.

SECTION 3: That this Ordinance is hereby declared to be an emergency measure immediately necessary for the preservation of the public health, peace, safety and welfare and for the further reason that the monies in these special revenue, internal service, and fiduciary accounts needs to be available for expenditure on January 1, 2021; WHEREFORE, this Ordinance shall go into full force and effect immediately upon its passage and approval by the Mayor.

DRAFT # 21

RESOLUTION NO. 042-2020 (Admin/Fin. Mgmt. – 1st reading – ADOPT 11/17/2020–Bailey/)

RESOLVING TO APPROVE “THEN AND NOW” CERTIFICATES AND DECLARING AN EMERGENCY.

WHEREAS, O.R.C. 5705.41(D)(1) states that “then and now” certificates of three thousand dollars and no/100 (\$3,000.00) and more must be approved by resolution or ordinance within thirty days of receipt of the “then and now” certificate, and

WHEREAS, the City has processed the following “then and now” certificate over the sum of three thousand dollars and now this certificate requires approval by City Council; and

WHEREAS, the Auditor of the City of Whitehall, Ohio has determined that, at the time of the making and execution of the certificate, a sufficient sum was appropriated by Council for the purpose of the requisition, and is currently deposited in the treasury and allocated to the appropriate account and free from any previous encumbrances; NOW, THEREFORE,

BE IT RESOLVED BY THE COUNCIL OF THE CITY OF WHITEHALL, OHIO:

SECTION 1: That the City Council does hereby approve the following “then and now” certificate:

<u>Requisition</u>	<u>Vendor</u>	<u>Amount</u>	<u>Order Date</u>	<u>Purchase Purpose</u>
#2020-Service-00330-A	Great Lakes Petroleum	\$ 4,209.51	10/23/2020	Fleet Fuel/Gas
#2020-Service-00328-A	Strawser Paving	\$ 12,009.14	9/17/2020	Main Street Project
#2020-Auditor-00291-A	Julian & Grube	\$ 5,800.00	10/22/2020	Audit Services
#2020-Service-00326-A	Columbus City Treasurer	\$ 7,610.76	9/4/2020	Signal Repairs
#2020-Srvice-00322-A	City of Columbus	\$176,524.14	10/5/2020	Water Break Repairs

SECTION 2: That the City Council of the City of Whitehall, Ohio, lawfully appropriated this expenditure which the expense originated.

SECTION 3: That this Resolution is hereby declared to be an emergency measure immediately necessary for the preservation of the public health, safety and welfare; and for the further reason that O.R.C. 5705.41(D)(1) requires that “then and now” certificates of three thousand dollars and more be approved by the legislative body by resolution or ordinance within thirty days of receipt of the “then and now” certificate; WHEREFORE, this Resolution shall go into full force and effect immediately upon its passage by the Council of the City of Whitehall and approval by the Mayor.

Requested and Prepared by: Dan Miller, City Auditor
 Approved as to form: Michael T. Bivens, City Attorney MTB 11/04/2020

SECOND READING:

ORDINANCE NO. 097-2020 (Admin/Fin. Mgmt. – 3rd reading – ADOPT 12/01/2020–Bailey/Morrison)

RECLASSIFYING A FUND ADVANCE AS A FUND TRANSFER AND DECLARING AN EMERGENCY.

COMMUNITY STANDARDS AND ENFORCEMENT – Chairperson Rodriguez

Members: Kantor, Morrison & Elmore

No drafts or pending legislation.

COMMUNITY AND ELDER ADVOCACY – Chairperson Lori Elmore

Members: Bailey, Rodriguez & Heck

No drafts or pending legislation.

ECONOMIC DEVELOPMENT – Chairperson Larry Morrison

Members: Conison, Rodriguez & Elmore

No drafts or pending legislation.

INFRASTRUCTURE, MAINTENANCE AND SERVICES – Chairperson Jo Anna Heck

Members: Bailey, Morrison & Kantor

No drafts or pending legislation.

PUBLIC SAFETY – Chairperson Karen Conison

Members: Kantor, Bailey & Heck

No drafts or pending legislation.

PARKS AND RECREATION – Chairperson Wes Kantor

Members: Conison, Elmore & Heck

No drafts or pending legislation.