

WHITEHALL CITY COUNCIL
AGENDA MEETING MINUTES

President Potter called the September 15, 2020 agenda meeting to order at 6:30 p.m. All members were present with the exception of Mr. Bailey.

President Potter reviewed the agenda and confirmed who would handle the various required motions this evening.

President Potter advised that he would like a motion to adjourn to executive session pursuant to Ohio Revised Code Section 121.22 (g)(1) to consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee or official, or the investigation of charges or complaints against a public employee, official, licensee, or regulated individual, unless the public employee, official, licensee, or regulated individual requests a public hearing. Mr. Rodriguez so moved and Mr. Kantor seconded the motion. A roll call was taken and all members voted in the affirmative and the meeting adjourned to executive session at 6:40 p.m. The meeting reconvened at 7:06 p.m.

The meeting adjourned at 7:06 p.m.

Respectfully submitted,

Julie A. Ogg, Clerk of Council

APPROVED: _____, 2020.

Thomas M. Potter, Council President

WHITEHALL CITY COUNCIL MEETING

MINUTES – September 15, 2020

President Potter called the regular meeting of Whitehall City Council to order at 7:07 p.m. on Tuesday, September 15, 2020.

At President Potter's request, everyone rose for a moment of silence. Those assembled then recited the Pledge of Allegiance.

On roll call by the clerk, the following members of council were present:

Wes Kantor
Jo Anna Heck
Larry Morrison
Chris Rodriguez
Lori Elmore
Karen Conison

Mr. Rodriguez moved to excuse the absent member and Ms. Conison seconded the motion. There was no discussion. On a roll call vote, all members responded in the affirmative and Mr. Bailey excused.

APPROVAL OF MINUTES:

Ms. Conison moved to approve the Minutes of the September 01, 2020, agenda and regular meeting. Mr. Kantor seconded the motion. There was no discussion. On a roll call vote, all members responded in the affirmative and the minutes were approved as submitted.

SPECIAL PRESENTATION:

Zach Woodruff, Director of Public Service and Ryan Andrews, Engineer, EMH&T

- OPWC Application: Woodcliff Realignment Project
- OPWC Application: Broad and Hamilton Intersection Improvement Project

OPWC, Issue 2 funding is typically a combination of grant, loan and/or local match for public infrastructure projects. It is funded by state gasoline tax and is a highly competitive application process. Applications are due by September 30, 2020 and public involvement is critical.

Woodcliff Drive

- Relocating roadway to accommodate redevelopment.
- Connector road through the development.
- Reconstruct roadway with sidewalks and multi-use trail.
- Water main and storm sewer improvements
- Street lighting and traffic signals

Broad and Hamilton

- Capacity Improvement
- New right turn lane from EB Broad to SB Hamilton
-Dual left turn lanes from NB Hamilton to WB Broad
-New right turn lane from WB Broad to NB Hamilton
-Dual left turn lanes from WB Broad to SB Hamilton

- Dual left turn lanes from SB Hamilton to EB Broad
 - New signal, street lighting, sidewalks, and curb ramps.

Budget Summary

- Woodcliff Total Project Cost = \$4,244,962.00
 - Developer Contribution (25.1%) = \$1,065,486.00
 - OPWC Funding Request = \$3,179,476.00
- Broad/Hamilton Total Project Cost = \$10,923,278.00
 - State/Federal Contribution \$9,505,974.00
 - OPWC Requests \$1,417,304.00
 - OPWC would fulfill City's local match requirement.

Applications are due by September 30, 2020

Project selections are December 11, 2020

Funding available July 1, 2020

At this time, Zach Woodruff, Director of Public Service and Ryan Andrews, Engineer, EMH&T answered questions from Council members, Facebook Live and on the ZOOM Meeting.

POLL PUBLIC:

No comments at this time.

STANDING COMMITTEE REPORTS:

Administration and Financial Management – Chairperson Rodriguez reported that the committee met last Tuesday and their minutes are on file. They will meet again next week, sometime after 6:30 p.m.

Community and Elder Advocacy – Chairperson Elmore reported that they met last Tuesday and their minutes are on file. They will meet again next week, sometime after 6:30 p.m.

Community Standards and Enforcement – Chairperson Rodriguez reported that they met last Tuesday and their minutes are on file. They will meet again next week, sometime after 6:30 p.m.

Economic Development – Chairperson Morrison reported that they met last Tuesday and their minutes are on file. They will meet again next week, sometime after 6:30 p.m.

Infrastructure, Maintenance and Services – Chairperson Heck reported that they met last Tuesday and their minutes are on file. They will meet next week, sometime after 6:30 p.m.

Public Safety – Chairperson Conison reported that they met last Tuesday and their minutes are on file. They will meet again next week, sometime after 6:30 p.m.

Parks and Recreation – Chairperson Kantor reported that they met last Tuesday and their minutes are on file. They will meet next week, sometime after 6:30 p.m.

OFFICIALS' REPORTS

Mayor Kim Maggard – she asked for favorable consideration of Ordinances 063-2020, 068-2020, 070-2020, 071-2020 and Resolutions 029-2020, 032-2020 and 034-2020. She thanked Director Woodruff and Ryan Andrews for the wonderful presentation and she thinks it will be phenomenal if the City can get two OPWC projects awarded. She thanked Council for their support of those projects.

City Attorney Michael Bivens – was not present.

City Auditor Dan Miller – was not present.

Director of Public Service and Development Zach Woodruff – had no official report.

Public Safety Director Van Gregg – was not present.

Treasurer Steve Quincel – was not present.

President Potter – advised that the following Officials' Reports have been filed in the Council Office since the last meeting: The Auditor's Expense Report for August 2020, the Auditor's Bank Report for August 2020, the Auditor's Statement of Cash Position Report for August 2020 and the Auditor's Revenue Report for August 2020.

COMMUNICATIONS, PETITIONS AND CLAIMS:

1. Minutes for the September 03, 2020 Whitehall Planning Commission meeting.

VERIFICATION OF COPIES:

President Potter requested a roll call on whether each member of council received a copy of each item of legislation listed on the agenda prior to the meeting, including any add-on legislation. On a roll call vote, all members responded in the affirmative.

THIRD READING:

There was no legislation for third reading.

SECOND READING:

ORDINANCE NO. 063-2020 was read by title only by President Potter:

AUTHORIZING THE MAYOR TO ENTER INTO A CONTRACT WITH THE PUBLIC ENTITIES POOL OF OHIO (PEP), AND DECLARING AN EMERGENCY.

Mr. Morrison introduced and moved to suspend the rules on Ordinance No. 063-2020 and Ms. Elmore seconded the motion. There was no discussion. On a roll call vote, all members voted in the affirmative and Ordinance No. 063-2020 was suspended.

Mr. Morrison moved to adopt Ordinance No. 063-2020 and Ms. Elmore seconded the motion. There was no discussion. On a roll call vote, all members voted in the affirmative and Ordinance No. 063-2020 was adopted.

FIRST READING:

ORDINANCE NO. 065-2020 was read by title only by President Potter:

APPROVING AND MAKING A SUPPLEMENTAL APPROPRIATION OF THIRTY THOUSAND AND NO/100 DOLLARS (\$30,000.00) FROM UNAPPROPRIATED MONIES IN THE INSPECTION DEPOSIT FUND (804) TO THE INSPECTION DEPOSIT ACCOUNT (804-000-50000) AND DECLARING AN EMERGENCY.

Mr. Rodriguez introduced and moved to suspend the rules on Ordinance No. 065-2020 and Ms. Conison seconded the motion. There was no discussion. On a roll call vote, all members voted in the affirmative and Ordinance No. 065-2020 was suspended.

Mr. Rodriguez moved to adopt Ordinance No. 065-2020 and Ms. Conison seconded the motion. There was no discussion. On a roll call vote, all members voted in the affirmative and Ordinance No. 065-2020 was adopted.

ORDINANCE NO. 066-2020 was read by title only by President Potter:

APPROVING AND MAKING A SUPPLEMENTAL APPROPRIATION OF THIRTY-FIVE THOUSAND AND NO/100 DOLLARS (\$35,000.00) FROM UNAPPROPRIATED MONIES IN THE ACREAGE FEES FUND (854) TO THE ACREAGE FEES ACCOUNT (854-000-50000) AND DECLARING AN EMERGENCY.

Mr. Rodriguez introduced and moved to suspend the rules on Ordinance No. 066-2020 and Mr. Kantor seconded the motion. There was no discussion. On a roll call vote, all members voted in the affirmative and Ordinance No. 066-2020 was suspended.

Mr. Rodriguez moved to adopt Ordinance No. 066-2020 and Mr. Kantor seconded the motion. There was no discussion. On a roll call vote, all members voted in the affirmative and Ordinance No. 066-2020 was adopted.

ORDINANCE NO. 067-2020 was read by title only by President Potter:

APPROVING AND MAKING A SUPPLEMENTAL APPROPRIATION IN THE AMOUNT OF THIRTY THOUSAND AND NO/100 DOLLARS (\$30,000.00) FROM UNAPPROPRIATED MONIES IN THE GENERAL FUND 101 TO THE INCOME TAX REFUNDS EXPENSE ACCOUNT (101.350.57000) AND DECLARING AN EMERGENCY.

ORDINANCE NO. 068-2020 was read by title only by President Potter:

AUTHORIZING EXEMPTIONS OF 161.09(A) VACATION AND SICK LEAVE CREDIT CARRYOVER 161.09(B) FOR THE PURPOSE OF EMPLOYING A HIGHLY QUALIFIED EMPLOYEE TO THE CITY OF WHITEHALL AND DECLARING AN EMERGENCY.

Ms. Conison introduced and moved to suspend the rules on Ordinance No. 068-2020 and Mr. Morrison seconded the motion. There was no discussion. On a roll call vote, all members voted in the affirmative and Ordinance No. 068-2020 was suspended.

Ms. Conison moved to adopt Ordinance No. 068-2020 and Mr. Morrison seconded the motion. There was no discussion. On a roll call vote, all members voted in the affirmative and Ordinance No. 068-2020 was adopted.

ORDINANCE NO. 069-2020 was read by title only by President Potter:

MAKING A SUPPLEMENTAL APPROPRIATION IN THE AMOUNT OF 10,000.00 AND NO/100 DOLLARS (\$10,000.00) FROM UNAPPROPRIATED MONIES IN THE GENERAL FUND (101) TO THE COMP TIME BUYBACK ACCOUNT (101-900-51280) AND DECLARING AN EMERGENCY.

Mr. Rodriguez introduced and moved to suspend the rules on Ordinance No. 069-2020 and Ms. Heck seconded the motion. There was no discussion. On a roll call vote, all members voted in the affirmative and Ordinance No. 069-2020 was suspended.

Mr. Rodriguez moved to adopt Ordinance No. 069-2020 and Ms. Heck seconded the motion. There was no discussion. On a roll call vote, all members voted in the affirmative and Ordinance No. 069-2020 was adopted.

ORDINANCE NO. 070-2020 was read by title only by President Potter:

APPROVING THE "DECLARATION OF RESTRICTIONS" REGARDING THE BIG WALNUT CREEK ACCESS AND RESTORATION PROJECT LOCATED WITHIN WHITEHALL COMMUNITY PARK AND DECLARING AN EMERGENCY.

Mr. Kantor introduced and moved to suspend the rules on Ordinance No. 070-2020 and Ms. Conison seconded the motion. There was no discussion. On a roll call vote, all members voted in the affirmative and Ordinance No. 070-2020 was suspended.

Mr. Kantor moved to adopt Ordinance No. 070-2020 and Ms. Conison seconded the motion. There was no discussion. On a roll call vote, all members voted in the affirmative and Ordinance No. 070-2020 was adopted.

ORDINANCE NO. 071-2020 was read in its entirety by President Potter:

AUTHORIZING AND APPROVING AN AMENDMENT TO 161.38(A) SALARY SCHEDULE OF THE CODIFIED ORDINANCES OF THE CITY OF WHITEHALL AND DECLARING AN EMERGENCY.

Mr. Rodriguez introduced as read and moved to suspend the rules on Ordinance No. 071-2020 and Ms. Elmore seconded the motion. There was no discussion. On a roll call vote, all members voted in the affirmative and Ordinance No. 071-2020 was suspended.

Mr. Rodriguez moved to adopt as read Ordinance No. 071-2020 and Ms. Elmore seconded the motion. There was no discussion. On a roll call vote, all members voted in the affirmative and Ordinance No. 071-2020 was adopted.

RESOLUTION NO. 029-2020 was read by title only by President Potter:

AUTHORIZING THE MAYOR TO PLACE COLLEEN SHAW, CITY OF WHITEHALL DISPATCHER AT A STEP E IN COMPLIANCE WITH SECTION 17.2 OF THE CURRENT LABOR AGREEMENT BY AND BETWEEN THE CITY OF WHITEHALL AND THE FRATERNAL ORDER OF POLICE, OHIO LABOR COUNCIL, INC., AND DECLARING AN EMERGENCY.

Ms. Conison introduced and moved to suspend the rules on Resolution No. 029-2020 and Ms. Elmore seconded the motion. There was no discussion. On a roll call vote, all members voted in the affirmative and Resolution No. 029-2020 was suspended.

Ms. Conison moved to adopt Resolution No. 029-2020 and Ms. Elmore seconded the motion. There was no discussion. On a roll call vote, all members voted in the affirmative and Resolution No. 029-2020 was adopted.

RESOLUTION NO. 030-2020 *was read by title only by President Potter:*

ACCEPTING THE AMOUNTS AND RATES AS DETERMINED BY THE BUDGET COMMISSION, AUTHORIZING NECESSARY TAX LEVIES AND CERTIFYING THEM TO THE COUNTY AUDITOR AND DECLARING AN EMERGENCY.

Mr. Rodriguez introduced and moved to suspend the rules on Resolution No. 030-2020 and Ms. Heck seconded the motion. There was no discussion. On a roll call vote, all members voted in the affirmative and Resolution No. 030-2020 was suspended.

Mr. Rodriguez moved to adopt Resolution No. 030-2020 and Ms. Heck seconded the motion. There was no discussion. On a roll call vote, all members voted in the affirmative and Resolution No. 030-2020 was adopted.

RESOLUTION NO. 031-2020 *was read by title only by President Potter:*

RESOLVING TO APPROVE “THEN AND NOW” CERTIFICATES AND DECLARING AN EMERGENCY.

Mr. Rodriguez introduced and moved to suspend the rules on Resolution No. 031-2020 and Ms. Elmore seconded the motion. There was no discussion. On a roll call vote, all members voted in the affirmative and Resolution No. 031-2020 was suspended.

Mr. Rodriguez moved to adopt Resolution No. 031-2020 and Ms. Elmore seconded the motion. There was no discussion. On a roll call vote, all members voted in the affirmative and Resolution No. 031-2020 was adopted.

RESOLUTION NO. 032-2020 *was read by title only by President Potter:*

A RESOLUTION AUTHORIZING THE MAYOR TO PREPARE AND SUBMIT AN APPLICATION TO PARTICIPATE IN THE OHIO PUBLIC WORKS COMMISSION STATE CAPITAL IMPROVEMENT AND / OR LOCAL TRANSPORTATION IMPROVEMENT PROGRAM(S) AND TO EXECUTE CONTRACTS AS REQUIRED AND DECLARING AN EMERGENCY.

Ms. Heck introduced and moved to suspend the rules on Resolution No. 032-2020 and Ms. Conison seconded the motion. There was no discussion. On a roll call vote, all members voted in the affirmative and Resolution No. 032-2020 was suspended.

Ms. Heck moved to adopt Resolution No. 032-2020 and Ms. Conison seconded the motion. There was no discussion. On a roll call vote, all members voted in the affirmative and Resolution No. 032-2020 was adopted.

RESOLUTION NO. 033-2020 *was read by title only by President Potter:*

APPROVING THE RECOMMENDATIONS OF THE CITY OF WHITEHALL TAX INCENTIVE REVIEW COUNCIL FOR TAX YEAR 2019.

RESOLUTION NO. 034-2020 was read by title only by *President Potter*:

A RESOLUTION AUTHORIZING THE MAYOR TO PREPARE AND SUBMIT AN APPLICATION TO PARTICIPATE IN THE OHIO PUBLIC WORKS COMMISSION STATE CAPITAL IMPROVEMENT AND / OR LOCAL TRANSPORTATION IMPROVEMENT PROGRAM(S) AND TO EXECUTE CONTRACTS AS REQUIRED AND DECLARING AN EMERGENCY.

Ms. Heck introduced and moved to suspend the rules on Resolution No. 034-2020 and Mr. Kantor seconded the motion. There was no discussion. On a roll call vote, all members voted in the affirmative and Resolution No. 034-2020 was suspended.

Ms. Heck moved to adopt Resolution No. 034-2020 and Mr. Kantor seconded the motion. There was no discussion. On a roll call vote, all members voted in the affirmative and Resolution No. 034-2020 was adopted.

POLL PUBLIC:

No comments at this time.

COMMUNITY DATE BOARD:

Chairperson Elmore said mosquito spraying will take place on Wednesday.

Chairperson Kantor said the Rams play Friday night at Buckeye Valley.

Chairperson Heck said the Whitehall Ram Band is performing Friday at Kae Avenue. She thinks the time is 5:30 p.m. but it should be on their website.

Chairperson Conison said it is almost Halloween. Get your decorations up for the Halloween decorating contest. She will have more information in the near future.

POLL COUNCIL:

Mr. Kantor thanked everyone for watching. He reminded everyone that Monday Whitehall City School goes to the hybrid model. Be aware of the children on the sidewalks in the morning and in the afternoon. He thanked Mr. Woodruff and Mr. Andrews for the presentation on the OPWC projects.

Ms. Heck thanked everyone for watching from home and those that participated in the presentation. She thanked Mr. Woodruff and Mr. Andrews for the presentation and she thought it looked good.

Mr. Morrison thanked everyone for watching and hopes everyone has a good week.

Mr. Rodriguez thanked everyone for watching and he thanked Mr. Woodruff and Mr. Andrews for the presentation.

Ms. Elmore thanked everyone for viewing. She thinks the presentations looked great and looks forward to them being awarded and moving forward. She wished everyone a good week.

Ms. Conison thanked everyone for watching. She knows about all the work that goes into writing those grants and those projects look great. She hopes they come through and she wished everyone a good week.

President Potter thanked everyone for tuning in and he thanked Director Woodruff and Mr. Andrews for coming and making the presentations. He looks forward to hearing some good news in December.

Having nothing further, Ms. Elmore moved to adjourn and Mr. Kantor seconded the motion. On a roll call vote, all members responded in the affirmative and the meeting adjourned at 7:50 p.m.

Respectfully submitted,

Julie A. Ogg, Clerk of Council

APPROVED: _____, 2020.

Thomas M. Potter, Council President