

WHITEHALL COUNCIL COMMITTEES

MINUTES – October 13, 2020

Council President Potter called the October 13, 2020 Council Committees' meeting to order at 6:30 p.m.

The following members of council and the administration were present:

Members of the Administration

Council President Thomas Potter
Mayor Kim Maggard
Development Director Zach Woodruff
Econ. Dev. Manager Jenna Goehring
Comm. Affairs Manager Megan Meyer

Council Members

Chris Rodriguez
Wes Kantor
Larry Morrison
Jo Anna Heck (arrived at 6:31 pm)
Karen Conison
Lori Elmore
Bob Bailey

President Potter said that he will be absent on October 20, 2020 so the duties would normally fall to Mr. Bailey. He is not going to be here so the Rules of Council allow Council to appoint a temporary President and his recommendation would be Mr. Rodriguez, if that were acceptable to Mr. Rodriguez. President Potter thanked Mr. Rodriguez in advance. Based on some prior conversations this evening, he knows there could possibly be some additional absences, maybe up to two more, which that would then drop it to four members which would not allow them to pass legislation on first reading. If that be the case and there are not enough members the Council meeting will be moved to the following Thursday, October 22, 2020. Mr. Bailey will be back in town and if that is acceptable, it is fluid and Ms. Ogg will communicate that to everyone. That will be the contingency plan.

COMMITTEE OF THE WHOLE

ORDINANCE NO. 081-2020 - DRAFT # 1

AUTHORIZING ADOPTION OF THE NOVEMBER 2020 REPLACEMENT PAGES TO THE CODIFIED ORDINANCES OF THE CITY OF WHITEHALL, AND DECLARING AN EMERGENCY.

There was no discussion on Ordinance 081-2020.

(Comm. of the Whole – 1st reading – ADOPT 10/20/2020–Rodriguez/Elmore)

ADMINISTRATION AND FINANCIAL MANAGEMENT

Chairperson Bailey opened at 6:33 p.m. and addressed the legislation in his committee, as follows:

ORDINANCE NO. 082-2020 - DRAFT # 2

MAKING A SUPPLEMENTAL APPROPRIATION OF FORTY THOUSAND EIGHT HUNDRED FORTY-TWO AND 33/100 DOLLARS (\$40,842.33) FROM THE TAX INCREMENT FINANCING FUND (279) TO VARIOUS EXPENSE ACCOUNTS IN THE 279 FUND AND AUTHORIZING THE DISTRIBUTION OF THE PORTION OF THE TOTAL SERVICE PAYMENTS ATTRIBUTABLE TO EACH TIF TO THE AFFECTED VOCATIONAL SCHOOL DISTRICT FROM THE TAX INCREMENT FINANCING FUND (279) IN THE AMOUNT EQUAL TO 100% OF THE PROPERTY TAX PAYMENT THE VOCATIONAL SCHOOL DISTRICT WOULD HAVE RECEIVED OF FORTY THOUSAND, EIGHT HUNDRED FORTY-TWO AND 33/100 DOLLARS (\$40,842.33) AND DECLARING AN EMERGENCY.

Councilperson Bailey said there is a breakdown of all the TIF payments in this legislation.

(Admin/Fin. Mgmt. – 1st reading – ADOPT 10/20/2020–Morrison/Conison)

ORDINANCE NO. 083-2020 - DRAFT # 3

APPROVING AND MAKING A SUPPLEMENTAL APPROPRIATION OF ONE HUNDRED THIRTY-SIX THOUSAND AND NO/100 DOLLARS (\$136,000.00) FROM UNAPPROPRIATED MONIES IN THE INSPECTION DEPOSIT FUND (804) TO THE INSPECTION DEPOSIT ACCOUNT (804-000-50000) AND DECLARING AN EMERGENCY.

Chairperson Bailey said this is to pay various vendors for inspections, permits and plan reviews.

(Admin/Fin. Mgmt. – 1st reading – ADOPT 10/20/2020–Morrison/Heck)

ORDINANCE NO. 084-2020 - DRAFT # 4

APPROVING AND MAKING A SUPPLEMENTAL APPROPRIATION IN THE AMOUNT OF SEVENTY THOUSAND AND NO/100 DOLLARS (\$70,000.00) FROM UNAPPROPRIATED MONIES IN THE GENERAL FUND 101 TO THE INCOME TAX REFUNDS EXPENSE ACCOUNT (101.350.57000) AND DECLARING AN EMERGENCY.

There was no discussion on Ordinance 084-2020.

(Admin/Fin. Mgmt. – 1st reading – ADOPT 10/20/2020–Morrison/Conison)

ORDINANCE NO. 085-2020 - DRAFT # 5

MAKING A SUPPLEMENTAL APPROPRIATION OF ONE MILLION SIX HUNDRED SEVENTY-NINE THOUSAND TWO HUNDRED FOURTEEN AND 89/100 DOLLARS (\$1,679,214.89) FROM UNAPPROPRIATED MONIES IN THE CARES ACT GRANT FUND (205) TO THE CARES ACT GRANT EXPENSE ACCOUNT (205.000.50000) AND DECLARING AN EMERGENCY.

Chairperson Bailey said the City of Whitehall has received some Cares Act funding.

Mayor Maggard said that the City has received additional funds and they would like to appropriate those funds.

Chairperson Bailey asked if those funds were from the Budget Management Group for the State of Ohio.

Mayor Maggard said yes, to purchase supplies and they can use Cares Act funds to pay salaries of police officers, fire fighters and support staff. That has been a new interpretation and they received that interpretation late last week.

(Admin/Fin. Mgmt. – 1st reading – ADOPT 10/20/2020–Morrison/Elmore)

ORDINANCE NO. 086-2020 - DRAFT # 6

AUTHORIZING THE CREATION OF THE CARES ACT FOOD PANTRY DONATIONS ACCOUNT (205.000.52000), APPROPRIATING TWENTY-FIVE THOUSAND AND NO/100 DOLLARS (\$25,000.00) FROM UNAPPROPRIATED MONIES IN THE CARES ACT GRANT FUND (205) TO THE CARES ACT GRANT FOOD PANTRY DONATIONS ACCOUNT (205.000.52000) AND DECLARING AN EMERGENCY.

Mayor Maggard said per the Cares Act, funding can be used to help different organizations such as assistance to our community and part of that would be to provide food assistance. She would like to have Council look at this and if they agree, support this so they can get money into the hands of some food pantries in the area.

President Potter said he knows from previous conversations with the Mayor, as far as 085, 086 and he believes 087, again this is all first reading and he knows some folks do not like to do things on first

reading. The sooner this is passed, the sooner these funds can be channeled and help people whether it be salaries or food pantries.

Mayor Maggard will provide a list of the food pantries in the area.

(Admin/Fin. Mgmt. – 1st reading – ADOPT 10/20/2020–Morrison/Heck)

ORDINANCE NO. 087-2020 - DRAFT # 7

AUTHORIZING THE CREATION OF THE CARES ACT SMALL BUSINESS GRANTS ACCOUNT (205.000.53000), APPROPRIATING ONE HUNDRED THOUSAND AND NO/100 DOLLARS (\$100,000.00) FROM UNAPPROPRIATED MONIES IN THE CARES ACT GRANT FUND (205) TO THE CARES ACT GRANT SMALL BUSINESS GRANTS ACCOUNT (205.000.53000) AND DECLARING AN EMERGENCY.

Mayor Maggard said Cares Act funds can be used to help struggling small businesses in our community and we know this is happening. They are looking forward to getting out and helping those people in order to support them and to keep our local economy going.

Chairperson Elmore asked if there was a certain amount of money to be allocated to each different businesses.

Mayor Maggard said there is another piece of legislation that talks more but five thousand dollars will be the cap. She said a list would be available through the Economic Development office later.

(Admin/Fin. Mgmt. – 1st reading – ADOPT 10/20/2020–Morrison/Conison)

ORDINANCE NO. 088-2020 - DRAFT # 8

ESTABLISHING THE CITY OF WHITEHALL COVID-19 BUSINESS GRANT PROGRAM, AND DECLARING AN EMERGENCY.

Ms. Ogg gave each Councilperson an updated copy of Ordinance 088-2020.

Jenna Goehring said she would like to note on the updated legislation is the third “Whereas”. The amount will be changed to the total amount that the City has received but \$100,000.00 will be going to the small business grants and as the Mayor mentioned, \$5,000.00 per business will be awarded. These will be vetted by an application process they have put together as well.

Mayor Maggard does not have the correct figure as yesterday was not a banking day and a report will not be ran until tomorrow.

(Admin/Fin. Mgmt. – 1st reading – ADOPT 10/20/2020–Morrison/Conison)

ORDINANCE NO. 089-2020 - DRAFT # 9

AUTHORIZING THE CREATION OF THE BACKFLOW PREVENTION PROGRAM REFUND ACCOUNT (550.000.58000); MAKING AN APPROPRIATION OF TEN THOUSAND AND NO/100 DOLLARS (\$10,000.00) FROM THE COMMUNITY DEVELOPMENT TRUST FUND (550) AND DECLARING AN EMERGENCY.

Mayor Maggard said they have already taken in some citizen’s money for the backflow prevention program. We realize after some conversations that people have decided not to go through with the program so we need to refund their money. We need to establish an expense account for those funds.

Chairperson Bailey asks if there is an opportunity for someone who wanted to get in and was not able to, to take advantage of that.

Mayor Maggard said yes.

Chairperson Elmore asked what the total amount of people who submitted to receive funds.

Megan Meyer said 106 individuals applied, 103 were accepted and the three that were not accepted was due to mainly taxes so they were not eligible. One person did not own their home. Of the 103, 90 have submitted their payments and we have now closed that part.

Chairperson Elmore thanked the Mayor for coming up with that idea and helping the citizens of Whitehall.

(Admin/Fin. Mgmt. – 1st reading – ADOPT 10/20/2020–Morrison/Elmore)

ORDINANCE NO. 090-2020 - DRAFT # 10

AUTHORIZING THE CREATION OF THE CITIZEN SHARE OF BACKFLOW PREVENTION PROGRAM EXPENSE ACCOUNT (550.000.57000); MAKING AN APPROPRIATION OF FIFTY-TWO THOUSAND NINE HUNDRED THIRTEEN AND 60/100 DOLLARS (\$52,913.60) FROM THE COMMUNITY DEVELOPMENT TRUST FUND (550) AND DECLARING AN EMERGENCY.

Mayor Maggard said this is money that they received from citizens, for their portion for the backflow prevention program. Most of the program is being paid for by the city but the citizens are paying a little bit. This is their share.

(Admin/Fin. Mgmt. – 1st reading – ADOPT 10/20/2020–Morrison/Elmore)

RESOLUTION NO. 038-2020 - DRAFT # 11

RESOLVING TO APPROVE “THEN AND NOW” CERTIFICATES AND DECLARING AN EMERGENCY.

(Admin/Fin. Mgmt. – 1st reading – ADOPT 10/20/2020–Morrison/Conison)

Having no further business, Chairperson Bailey closed at 6:45 p.m.

COMMUNITY STANDARDS AND ENFORCEMENT

Chairperson Rodriguez opened at 6:45 p.m. and said there are no drafts or pending legislation on the agenda.

There was no discussion in Community Standards and Enforcement.

Having nothing further, Chairperson Rodriguez closed at 6:46 p.m.

COMMUNITY AND ELDER ADVOCACY

Chairperson Bailey opened at 6:46 p.m. and said there are no drafts or pending legislation on the agenda.

There was no discussion in Community and Elder Advocacy.

Having no further business, Chairperson Bailey closed at 6:46 p.m.

ECONOMIC DEVELOPMENT

Chairperson Morrison opened at 6:46 p.m. and addressed the legislation in his committee, as follows:

THIRD READING:

RESOLUTION NO. 033-2020 (Econ. Dev. – 3rd reading – ADOPT 10/20/20–Morrison/Kantor)
APPROVING THE RECOMMENDATIONS OF THE CITY OF WHITEHALL TAX INCENTIVE
REVIEW COUNCIL FOR TAX YEAR 2019.

Director Woodruff said he wanted to make Council aware that they received a phone call since the last committee meeting, due to covid-19, Denny’s will not be moving forward with their building there on Broad Street. Their business counts on heavy volume to be able to be profitable and given the indoor seating restrictions in place for restaurants, they were not able to move forward. In addition, the art gallery/coffee shop project on Broad has also fallen out due to an issue with the contractor being able to purchase the facility they were looking at.

Having nothing further, Chairperson Morrison closed at 6:48 p.m.

INFRASTRUCTURE, MAINTENANCE AND SERVICE

Chairperson Bailey opened at 6:48 p.m. and addressed the legislation in his committee, as follows:

ORDINANCE NO. 091-2020 - DRAFT # 12

AUTHORIZING THE MAYOR TO EXECUTE AN AGREEMENT WITH RUMPKE OF OHIO, INC. TO PROVIDE FOR THE PROVISION OF RECYCLING SERVICES INCLUDING THE ACCEPTANCE OF DELIVERY AND PROCESSING OF RECYCLABLE MATERIALS GENERATED IN AND COLLECTED FROM RESIDENTIAL UNITS, MUNICIPAL FACILITIES AND DURING SPECIAL EVENTS.

Megan Myer said she would address all five pieces of legislation if that were okay with Council. With the five pieces of draft legislation before you this evening, they are inching closer to the new cart contents only garbage and recycling program that they have discussed since May. As you may remember, City Council has already adopted one piece of legislation relating to the new contract with Local Waste. These five pieces of draft legislation are pretty much ancillary and necessary to make that contract work. The first one is basic and has been done before. It allows us to dump our recycling at Rumpke’s recycling facility. The next two pieces of legislation relates to the City accepting the two grants. The next two pieces are related to each other. The first of the two, draft 15, is actually allowing the City to enter into financial services agreement with Rehrig Financial Services to finance the carts. Draft 16 is authorizing the City to join National Intergovernmental Purchasing Alliance Program.

Megan Myer answered questions from Council about the cost and the roll out of the cart program, senior discounts and sign-ups and the size selection process.

(Inf Maint & Serv. – 2nd reading – ADOPT 11/03/2020–Heck/Morrison)

ORDINANCE NO. 092-2020 - DRAFT # 13

AUTHORIZING THE MAYOR TO EXECUTE AN AGREEMENT TO APPLY FOR, ACCEPT A GRANT FROM, AND PARTICIPATE IN THE SOLID WASTE AUTHORITY OF CENTRAL OHIO’S RECYCLING CART GRANT PROGRAM FOR THE PURCHASE OF RECYLING CARTS.

(Inf Maint & Serv. – 2nd reading – ADOPT 11/03/2020–Heck/Elmore)

ORDINANCE NO. 093-2020 - DRAFT # 14

AUTHORIZING THE MAYOR TO EXECUTE AN AGREEMENT TO APPLY FOR, ACCEPT A GRANT FROM, AND PARTICIPATE IN THE SOLID WASTE AUTHORITY OF CENTRAL OHIO’S WASTE REDUCTION PILOT PROGRAM FOR THE PURCHASE OF GARBAGE CARTS.

(Inf Maint & Serv. – 2nd reading – ADOPT 11/03/2020–Heck/Elmore)

ORDINANCE NO. 094-2020 - DRAFT # 15

AUTHORIZING THE MAYOR TO EXECUTE A FINANCE AGREEMENT WITH REHRIG FINANCIAL SERVICES FOR THE PURCHASE OF GARBAGE COLLECTION CONTAINERS AND DELIVERY SERVICES FROM REHRIG PACIFIC COMPANY.

(Inf Maint & Serv. – 2nd reading – ADOPT 11/03/2020–Heck/Conison)

RESOLUTION NO. 039-2020 - DRAFT # 16

AUTHORIZING THE MAYOR TO JOIN NATIONAL INTERGOVERNMENTAL PURCHASING ALLIANCE COMPANY, D/B/A OMNIA PARTNERS, A PUBLIC SECTOR COOPERATIVE PURCHASING PROGRAM ADMINISTRATOR AND DECLARING AN EMERGENCY.

(Inf Maint & Serv. – 2nd reading – ADOPT 11/03/2020–Heck/Morrison)

Having nothing further, Chairperson Bailey closed at 7:08 p.m.

PUBLIC SAFETY

Chairperson Conison opened at 7:09 p.m. and said there are no drafts or pending legislation on the agenda.

There was no discussion in Public Safety.

Having nothing further, Chairperson Conison closed at 7:09 p.m.

PARKS AND RECREATION

Chairperson Kantor opened at 7:09 p.m. and said there are no drafts or pending legislation on the agenda.

Chairperson Kantor said they are advertising for Commission members for two spots that our committee will recommend to Council. The ad comes out on 10/22, 10/29, 11/05 and 11/12. Resumes are being accepted through noon on November 13. The ad will be advertised in the Whitehall News and Megan Myer will put it on the City's website. His committee will do interviews on 11/18 and 11/19. They will give their recommendation to Council afterwards and vote on it sometime in December.

Having nothing further, Chairperson Kantor closed at 7:10 p.m.

Meeting adjourned at 7:12 p.m.

Respectfully submitted,

Julie A. Ogg, Clerk of Council